



309 Campus Drive, Arvin, CA 93203

(*) REGULAR MEETING AGENDA OF THE ARVIN COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS Monday, November 2, 2020 6:00 P.M.

Zoom Meeting Online:

https://us02web.zoom.us/j/9808042989?pwd=bFRha25tL0NlY3lFb1dDbUo3dUtrQT09

Meeting ID: 980 804 2989

Passcode: 9Ap9yf

Zoom Meeting by Phone:

One tap mobile:

+1 (669) 900-6833

Dial by your location

+1 (669) 900-6833

Meeting ID: 980 804 2989

Passcode: 134912

Call Meeting to Order

Board President Gallardo

Roll Call:

Rafael Gallardo President
Maria Alvarez Vice President
Cynthia Moran Board Director
Robert Rodriguez Board Director
Aurelio Reyna Board Director

Staff

Raul Barraza, Jr. General Manager
Alan Peake District Counsel
Dee Jaspar District Engineer

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding closed session. Members of the public desiring to address the Board must request recognition from the Board President. Presentation by members of the public is limited to two minutes each per agenda item.

Flag Salute: Board and audience salute flag.

1. Public Comment:

This portion of the meeting is set aside for members of the public to address any matter not on this agenda and over which the Board has jurisdiction. Comments are limited to 2 minutes for each person and 15 minutes on each subject.

2. Consent Calendar

The Consent Calendar consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Board Member or member of the public removes a particular item.

- a. **Approval of Regular Meeting Minutes for October 5, 2020**
- b. **Approval of Regular Meeting Minutes for October 19, 2020**
- c. **Accounts Payable for October/November 2020**

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

3. Presentation: Developing a Water Blueprint for the San Joaquin Valley

Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

4. Project Updates:

- a. **Arsenic Mitigation Plan Phase II**
- b. **EPA Replacement Well No. 12**
- c. **Xpress Bill Pay (online payments)**

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

5. Board to discuss and take action re: Arvin CSD Informative Customer Service Letter

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

6. Comments:

- a. General Manager
- b. Legal Counsel
- c. District Engineer

7. Board Member Comments:

This portion of the meeting is set aside to provide the Board with an opportunity to bring any new matters to the attention of the District. However, while no action can be taken on any matter discussed during this portion of the meeting, a Board Member may request that a subject be placed on an upcoming agenda. This portion of the meeting also allows the Board to get a brief update on any matter addressed at a previous meeting.

- a. Director Rodriguez
- b. Director Reyna
- c. Director Moran
- d. Vice President Alvarez
- e. President Gallardo

8. Closed Session

Motion to go into closed session made by _____, seconded by _____.
 Roll Call: BD Rodriguez ___ BD Reyna ___ BD Moran ___ VP Alvarez ___ BP Gallardo ___

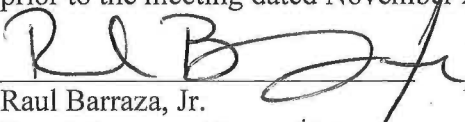
- a. Conference with Labor Negotiators General Manger and Legal Counsel:
 Laborers International Union of North America 777 Gov't code 54957.6**

Motion to go back into open session made by _____, seconded by _____.
 Roll Call: BD Rodriguez ___ BD Reyna ___ BD Moran ___ VP Alvarez ___ BP Gallardo ___

9. Adjournment:

Director _____, seconded Director _____
 Roll Call: BD Rodriguez ___ BD Reyna ___ BD Moran ___ VP Alvarez ___ BP Gallardo ___

I hereby certify under perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin Community Services office window and website not less than 72 hours prior to the meeting dated November 2, 2020.


 Raul Barraza, Jr.
 Board Secretary/General Manager

(*). Some or all board members might attend electronically.

AMERICANS with DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by the District, please contact the District Board Secretary's office (661) 854-2127. Notification of at least 24 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or services.

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
October 5, 2020

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on October 5, 2020 at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Gallardo at 6:00 PM

Directors Present: Reyna, Rodríguez, Moran, Álvarez

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Curtis Skaggs

Pledge of allegiance: The Pledge was led by President.

Agenda Item #1: Public Comment

No public comment.

Agenda Item #2: Consent Calendar

a. Approval of Regular Minutes for September 21, 2020

b. Accounts Payable for September/October 2020

After reviewing items on the consent calendar and there being no questions, a motion was made by Director Rodriguez to approve all items in the consent calendar and seconded by Vice President Alvarez.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #3: Board to discuss and take action re: Initial steps to dispose of surplus well sites

The General Manager presented the board with information pertaining to the abandoned well sites and would like to begin investigating how to properly dispose of the sites. Motion to allow staff to gather information on all 6 properties was made by Director Reyna and seconded by Director Rodriguez.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #4: Board to discuss and take action re: Elevated Tank Removal

General Manager was looking for direction in regard to the District's elevated tank which has not been in use since May of 2016 and no longer has a useful purpose for the District. A motion was made by Director Reyna and seconded by President Gallardo to initiate the discussion with the City of Arvin in regard to the property where the elevated tank is located.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #5: 5. Project Updates:

a. Arsenic Mitigation Plan Phase II

District Engineer Curtis Skaggs informed the board of directors on the progress for this project. Informed board that the district is running fully on automation with SCADA.

b. EPA Replacement Well No. 12

Engineer also discussed that Well No.12 should be getting ready to get turned on by the end of November 2020. Contractor should be complete with everything else by the end of the year.

c. Xpress Bill Pay (online payments)

The online payment solution for Arvin CSD customers is working great. Over two hundred payments were received in the first week.

Staff Comments

General Manger: None.

Legal Counsel: None.

District Engineer: Wells 10 and 11 have been set up and are ready to run into the storage tank. Well No. 12 is close to completion and waiting on electrical equipment and PG&E to finish.

Agenda Item #7: Board Member Comments:

Only comments by Director Moran in regard to district truck policy. General Manger reminded the board of directors that during COVID-19 the District has allowed all operators to take the District vehicles home. The plan is to rescind this plan starting November 2, 2020.

Motion to go into closed session at 6:38 p.m. made by Director Rodriguez and seconded by Vice President Alvarez.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #8: Adjournment

Motion was made by Director Rodriguez and seconded by Director Moran to adjourn meeting at 6:47 p.m.

AYES: Rodriguez, Reyna, Moran, Álvarez, Gallardo

Submitted by:

Attest:

Raul Barraza, Jr.
Board Secretary/General Manager

Rafael Gallardo
Board President

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
October 19, 2020

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on October 19, 2020 at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Gallardo at 6:05 PM

Directors Present: Reyna, Rodríguez, Moran, Álvarez

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Curtis Skaggs

Pledge of allegiance: The Pledge was led by President.

Agenda Item #1: Public Comment

No public comment.

Agenda Item #2: Consent Calendar

a. Approval of Regular Minutes for October 5, 2020

b. Accounts Payable for October 2020

Item b was tabled for next meeting. After reviewing items on the consent calendar and there being no questions, a motion was made by Vice President Alvarez to approve all items in the consent calendar and seconded by President Gallardo.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #3: Presentation of the Monthly Operations Report for the month of September 2020

The General Manager presented the board of directors with the monthly operations review for the month of September 2020.

Agenda Item #4: Board to discuss and take action re: Approval of expenditure for title reports from Chicago Title Company for abandoned well sites in the amount of \$4,500

General Manager was looking for approval to request title reports (6) for the abandoned well sites. This will allow the district to understand what process needs to be followed for each site in order for the District to properly dispose of them. Motion was made to approve expenditure of \$4,500 for 6 title reports by Director Moran and seconded by Vice President Alvarez.

AYES: Rodríguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #5: Board to discuss and take action re: sale of surplus property 6 abandoned well sites

Legal Counsel informed the directors of the procedure the district would have to follow in order to properly dispose of the well sites. No action required.

Agenda Item #6: Project Updates:

a. Arsenic Mitigation Plan Phase II

Punchlist has been created as contractor is getting ready to leave project. Everything is now complete except for Well 18.

b. EPA Replacement Well No. 12

Contractor is waiting on electrical panel to get well up and running.

c. Xpress Bill Pay (online payments)

Online payments have been a success and are helping people over the phone to get their payments in.

Agenda Item #7: Board to discuss and take action re: Arvin CSD Informative Customer Service Letter

General Manager presented directors with letter and took in other suggestions to finalize letter and bring it back next meeting.

Agenda Item #8: Staff Comments

General Manger: None.

Legal Counsel: None.

District Engineer: None.

Agenda Item #9: Board Member Comments:

No comments.

Agenda Item #10: Adjournment

Motion was made by Director Moran and seconded by Vice President Alvarez to adjourn meeting at 7:11 p.m.

AYES: Rodriguez, Reyna, Moran, Álvarez, Gallardo

Submitted by:

Attest:

Raul Barraza, Jr.
Board Secretary/General Manager

Rafael Gallardo
Board President

ARVIN COMMUNITY SERVICES DISTRICT
 Payables OCT/NOV 2020
 As of October 30, 2020

Type	Date	Num	Name	Memo	Credit
11100 - Checking Accounts					
11101 - Cash -Revenue Fund BOA-80151					
Bill Pmt -Check	10/20/2020	26369	AT&T Cell Phone	287246838122	501.08
Bill Pmt -Check	10/20/2020	26370	Bear Mountain Fence Co.	7480	2,150.00
Bill Pmt -Check	10/20/2020	26371	O' REILLY AUTO PARTS		150.27
Bill Pmt -Check	10/20/2020	26372	Office Team	Customer No. 001941225	431.18
Bill Pmt -Check	10/20/2020	26373	PG&E 0020431397-7, WELL 10 & 11	WELL 10 & 11, 0020431397-7	15,273.24
Bill Pmt -Check	10/20/2020	26374	PG&E 0781810924-6 well 16	0781810924-6	24,933.98
Bill Pmt -Check	10/20/2020	26375	PG&E 3569445887-4, BOOSTER	BOOSTER, 3569445887-4	950.16
Bill Pmt -Check	10/20/2020	26376	PG&E 4472256989-2, 847 S. DERBY LIGHTING	847 S. Derby Outdoor Lighting, 44722...	12.80
Bill Pmt -Check	10/20/2020	26377	PG&E 9098150642-2 well 17	9098150642-2	27,485.46
Bill Pmt -Check	10/20/2020	26378	PG&E 9892684436-0, 309 CAMPUS DRIVE	309 Campus Drive, 9892684436-0	551.27
Bill Pmt -Check	10/20/2020	26379	Powers Electric Products CO.	72878	1,068.09
Bill Pmt -Check	10/20/2020	26380	Aurelio Reyna		400.00
Bill Pmt -Check	10/20/2020	26381	Cynthia Moran		400.00
Bill Pmt -Check	10/20/2020	26382	Maria M. Alvarez		382.70
Bill Pmt -Check	10/20/2020	26383	Rafael Gallardo		382.70
Bill Pmt -Check	10/20/2020	26384	Robert P. Rodriguez		400.00
Bill Pmt -Check	10/21/2020	26385	Argo Chemical	2010127	2,076.52
Bill Pmt -Check	10/21/2020	26386	Chicago Title Company	102120	4,500.00
Bill Pmt -Check	10/21/2020	26387	Pacific Tire Services # 18	26605	25.00
Bill Pmt -Check	10/21/2020	26388	Corbin Willits-Momssoftware	005700	1,800.00
Bill Pmt -Check	10/29/2020	26402	ARVIN AUTO	6770	88.34
Bill Pmt -Check	10/29/2020	26403	BC Laboratories, Inc		3,500.00
Bill Pmt -Check	10/29/2020	26404	Corbin Willits-Momssoftware	000C010151	271.33
Bill Pmt -Check	10/29/2020	26405	CS & Associates Inc.		2,800.00
Bill Pmt -Check	10/29/2020	26406	Office Team	Customer No. 001941225	196.74
Bill Pmt -Check	10/29/2020	26407	PG&E 0448505472-2, WELL 14	Well No. 14, 0448505472-2	4,448.79
Bill Pmt -Check	10/29/2020	26408	PG&E 2395215405-4, 847 S. DERBY	847 S. Derby, 2395215405-4	221.04
Bill Pmt -Check	10/29/2020	26409	PG&E 2529028868-4, WELL 13	Well No. 13, 2529028868-4	15,598.19
Bill Pmt -Check	10/29/2020	26410	Streamline	107516	200.00
Bill Pmt -Check	10/30/2020	26411	BC Laboratories, Inc	B395762	48.00
Bill Pmt -Check	10/30/2020	26412	BRAIN ABEL ROMAN OSORIO	OVERPAYMENT (OSO0002) CLOSE...	69.74
Bill Pmt -Check	10/30/2020	26413	DLL Financial Services	69943915	77.68
Bill Pmt -Check	10/30/2020	26414	FARREN CRAE IKNER	OVERPAYMENT (IKN0001) CLOSED...	58.78
Bill Pmt -Check	10/30/2020	26415	GREAT AMERICA FINANCIAL SERVICES	28089322	463.10
Bill Pmt -Check	10/30/2020	26416	KAREN VIANEY ROSARITO PAZ	OVERPAYMENT (PAZ0003) CLOSE...	21.12
Bill Pmt -Check	10/30/2020	26417	Office Team	Customer No. 001941225	423.41
Bill Pmt -Check	10/30/2020	26418	Bright House Networks - 309 Campus Dr	Account No. 0050643164-01	422.81
Bill Pmt -Check	10/30/2020	26419	Bright House Networks - 847 S. Derby Shop	Account No. 0050694522-01	201.95
Bill Pmt -Check	10/30/2020	26420	PG&E 3069482424-1, WELL 6	WELL 6, 3069482424-1	481.19
Total 11101 - Cash -Revenue Fund BOA-80151					113,466.66
Total 11100 - Checking Accounts					113,466.66
TOTAL					113,466.66