



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
August 1, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, August 1, 2022, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:02 PM

Directors Present: Gallardo, Pantoja, Reyna, Alvarez | Director Absent: Moran

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake.; District Engineer – Dee Jaspar.

Pledge of allegiance: The Pledge was led by President Alvarez.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

**a. Approval of Regular Meeting Minutes for July 25, 2022**

**b. Accounts Payable for July 25, 2022 – July 29, 2022**

A motion was made by Director Gallardo to approve the consent calendar items 2.a., and 2.b. Motion was seconded by Director Moran.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

### **Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19**

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. A motion was made by Director Gallardo and seconded by Director Moran.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

### **Agenda Item #4: Presentation of the NLC Service Line Warranty Program and the ServLine Leak Protection Program by HomeServe**

General Manager introduced Bill Coffey who presented the Board of Directors with summaries for both programs.

### **Agenda Item #5: Board to discuss and take action re: Approval for Procurement of materials and services due to an Emergency Main Line Repairs on Haven Drive**

General Manager presented to the board of directors the issues that came about from the paving on Haven Drive. Therefore, the District finds itself in an emergency and General Manager is requesting Board of Directors to declare emergency so that he can proceed with procurements of services and materials. The District will have to conduct up to 4 different line stops depending on if other valves can be closed to achieve proper shutoff. A motion was made by Director Gallardo to declare an Emergency Project for Haven Drive Main Line Repairs and it was seconded by Director Pantoja. Roll Call was taken, and unanimous consent was given. Another motion was made by Director Gallardo to approve amount not to exceed \$30,000 and was seconded by Director Pantoja. Roll call was taken, and unanimous consent was given.



**Agenda Item #6: Staff Comments**

**General Manger:** General Manager reported on the Haven Drive paving and issues that came from the project.

**Legal Counsel:** No comments

**District Engineer:** Not in attendance

**Agenda Item #7: Board Member Comments:**

a. **Director Gallardo:** No comment.

b. **Director Moran:** No comment.

c. **Director Pantoja:** Can the District can make donations? No, it is considered a non-profit with public funds.

d. **Vice President Reyna:** No comment.

e. **President Alvarez:** No comment.

*Item was tabled for next meeting.*

**Item #9: Closed Session.**

a) **Performance Evaluation General Manager – Government Code 54957**

**Closed Session Report: None.**

**Agenda Item #10: Adjournment**

Motion was made by Director Gallardo and seconded by Director Pantoja to adjourn meeting at 6:45 p.m.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Maria M. Alvarez*

**Raul Barraza, Jr.**  
**Board Secretary/General Manager**

**Maria M. Alvarez**  
**Board President**