

ARVIN COMMUNITY SERVICES DISTRICT

309 CAMPUS DR. • ARVIN, CALIFORNIA 93203
Phone (661) 854-2127 • Fax (661) 854-8230

REGULAR MEETING AGENDA OF THE ARVIN COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS Monday, June 3, 2019 6:00 P.M.

Call Meeting to Order

Board President Gallardo

Roll Call:

Rafael Gallardo	President
Maria Alvarez	Vice President
Cynthia Moran	Board Director
Robert Rodriguez	Board Director
Aurelio Reyna	Board Director

Raul Barraza, Jr.	General Manager
Alan Peake	District Counsel
Dee Jaspar	District Engineer

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding closed session. Members of the public desiring to address the Board must request recognition from the Board President. Presentation by members of the public is limited to two minutes each per agenda item.

Flag Salute: Board and audience salute flag.

1. Public Comment:

This portion of the meeting is set aside for members of the public to address any matter not on this agenda and over which the Board has jurisdiction. Comments are limited to 2 minutes for each person and 15 minutes on each subject.

2. Consent Calendar

The Consent Calendar consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Board Member or member of the public removes a particular item.

- a. Approval of Regular Meeting May 20, 2019
- b. Accounts Payable for May 2019

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

3. Board to discuss and take action re: Approval for District to Update Billing Software

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

4. Presentation of Monthly District Operations for April 2019

5. Budget Workshop: Budget Review for Fiscal Year 2019-2020

6. Staff Comments:

- a. General Manager
- b. Legal Counsel
- c. District Engineer

7. Board Member Comments:

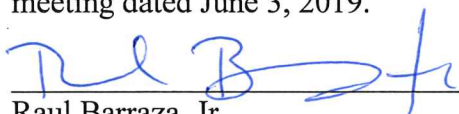
This portion of the meeting is set aside to provide the Board with an opportunity to bring any new matters to the attention of the District. However, while no action can be taken on any matter discussed during this portion of the meeting, a Board Member may request that a subject be placed on an upcoming agenda. This portion of the meeting also allows the Board to get a brief update on any matter addressed at a previous meeting.

- a. Director Rodriguez
- b. Director Reyna
- c. Director Moran
- d. Vice President Alvarez
- e. President Gallardo

8. Adjournment:

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

I hereby certify under perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin Community Services office window not less than 72 hours prior to the meeting dated June 3, 2019.


Raul Barraza, Jr.
Board Secretary/General Manager

AMERICANS with DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by the District, please contact the District Board Secretary's office (661) 854-2127. Notification of at least 24 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or services.

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
May 20, 2019

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on May 20, 2019 at the hour of 6:00 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by President Gallardo at 6:00 PM

Directors Present: Gallardo, Moran, Reyna,

Directos Late: Rodriguez (6:08 p.m.)

Directors Absent: Álvarez

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake;

Pledge of allegiance: The Pledge was led by President Gallardo

Agenda Item #1: Public Comment

No public comment.

Agenda Item #2: Consent Calendar

- a. **Approval of Regular Minutes May 6, 2019**
- b. **Accounts Payable for May 2019**

After reviewing items on the consent calendar and there being no questions, a motion was made by Director Moran to approve all items in the consent calendar and seconded by Director Reyna.

AYES: Rodriguez, Moran, Gallardo

ABSENT: Álvarez, Rodriguez

Agenda Item #3: Board to discuss and take action re: Approval of Writing-off delinquent accounts for 2015 - \$2,290.14 and 2016 - \$2,934.37

General manager informed board of directors that this write-off of delinquent accounts was only for accounting purposes and the District will continue to pursue for payment. A motion was made by Director Moran and seconded by Director Reyna.

AYES: Rodriguez, Reyna, Moran, Gallardo

ABSENT: Álvarez, Rodriguez

Director Rodriguez was present at 6:08 p.m.

Agenda Item #4: Board to discuss and take action re: Approval of agreement with H.P. Sears for Accounts Receivable recovery services

General Manager presented board of directors an agreement for working with HP Sears in obtaining payments for delinquent accounts. The District currently does not have a system in order to obtain payments from people who leave Arvin. This process would allow the district to use HP Sears to pursue payments by having delinquency show up as collections on credit report. A motion was made by Director Moran and seconded by Director Rodriguez to approve agreement with HP Sears.

AYES: Rodriguez, Reyna, Moran, Gallardo

ABSENT: Álvarez

Agenda Item #5: Board to discuss and take action re: Approval for District to update billing software

General Manager presented the board with presentation discussing all software billing companies that submitted a proposal to the District. Item was tabled for next board meeting in order to look at cost savings more in detail.

Agenda Item #6: Presentation of Monthly District Operations for April 2019

Item was tabled by General Manager.

Agenda Item #7: Staff Comments

General Manager informed the board of directors he will be attending the following meetings: May 21st – Kern Integrated Regional Water Management Plan at 801 S. Mt. Vernon St. from 5:30p.m. – 7p.m. May 22nd – Kern Groundwater Authority Board Meeting at 1725 Eye Street, Bakersfield, CA from 8a.m. May 23rd – Kern County Emergency Planning Committee at 2601 Panorama Drive. from 9 a.m. to 12 p.m. May 24th – Manager’s Meeting at Rosedale – Rio Bravo WSD at 849 Allen Rd. from 8 a.m. to 10 a.m. May 30th – SGMA Stakeholders Second Meeting at Arvin Veterans Hall: 8 a.m./1 p.m./5 p.m. Also, General Manager was invited to participate on a panel for June 5th and 6th at the 2nd Annual Groundwater Sustainability Agency Summit. Would also like to thank those board members that were present at the Groundbreaking Ceremony.

Legal Counsel wanted to acknowledge the General Manger for setting up the Groundbreaking Ceremony and how well it turned out. Would also like to inform the board of directors, that along with the General Manager they will be getting ready to prepare our Emergency Response Plan.

Agenda Item #10: Board Member Comments

Both Director Rodriguez is happy with how well the Groundbreaking Ceremony took place.

A motion was made by Director Moran to go into closed session and motion was seconded by Director Rodriguez. Motion passed 4 ayes and 0 noes. Time 6:41 p.m.

Agenda Item #11: Closed Session

- a. Conference with Labor Negotiators: General Manager and District Counsel:
Employee Organization: Laborers International Union of North America 777
Government Code Section 54957.6**

Closed session report: Time out of closed session was 7:38 p.m.

- a. Information was provided and no action was taken.

Adjournment

Motion was made by Director Moran and seconded by Director Rodriguez to adjourn meeting at 7:39 p.m.

AYES: Rodriguez, Reyna, Moran, Gallardo

ABSENT: Álvarez

Submitted by:

Attest:

Raul Barraza, Jr.
Board Secretary/General Manager

Rafael Gallardo
Board President

ARVIN COMMUNITY SERVICES DISTRICT
Payables JAN/FEB 2019
As of May 31, 2019

4:24 PM
05/31/19
Accrual Basis

Type	Date	Num	Name	Memo	Credit
11100 - Checking Accounts					
11101 - Cash -Revenue Fund BOA-80151					
Check	05/20/2019			Merchant ID: 372423003881	
Bill Pmt -Check	05/21/2019	24716	BofA Merchant Services	287246838122	530.56
Bill Pmt -Check	05/21/2019	24717	AT&T Cell Phone	000B905151- monthly services	260.79
Bill Pmt -Check	05/21/2019	24718	Corbin Willits-Momsoftware	Account No. 136095	871.94
Bill Pmt -Check	05/21/2019	24719	Core & Main LP	Regular Board Meetig of May 20, 2019	100.00
Bill Pmt -Check	05/21/2019	24720	Aurelio Reyna	Regular Board Meeting of May 20, 2019	100.00
Bill Pmt -Check	05/21/2019	24721	Cynthia Moran	Regular Board Meeting of May 20, 2019	100.00
Bill Pmt -Check	05/21/2019	24722	Rafael Gallardo	Regular Board Meeting of May 20, 2019	100.00
Check	05/21/2019		Robert P. Rodriguez	Merchant ID: 372423003881	
Check	05/22/2019		BofA Merchant Services	Merchant ID: 372423003881	
Check	05/23/2019		BofA Merchant Services	Merchant ID: 372423003881	
Check	05/24/2019		BofA Merchant Services	Merchant ID: 372423003881	
Bill Pmt -Check	05/28/2019	24731	American Water College	4214 - American Water College Emplo...	2,989.00
Bill Pmt -Check	05/28/2019	24739	Argo Chemical	1905117 - hypochlorite solution 12.05...	1,176.52
Bill Pmt -Check	05/28/2019	24733	CNH Industrial - PRODUCTIVITY PLUS	5043 9311 1803 6502	690.00
Bill Pmt -Check	05/28/2019	24734	Core & Main LP	Account No. 136095	48.26
Bill Pmt -Check	05/28/2019	24735	Dee Jaspas And Associates, Inc	19-04003: EPA- REPLACEMENT WE...	986.00
Bill Pmt -Check	05/28/2019	24740	infosend	154128: Clean Water Project Update ...	4,451.12
Bill Pmt -Check	05/28/2019	24737	Office Team	Customer No. 001941225	275.29
Bill Pmt -Check	05/28/2019	24738	Streamline	100501: Webpage monthly member fee	200.00
Bill Pmt -Check	05/28/2019	24741	Dee Jaspas And Associates, Inc	19-04004: ARSENIC MITIGATION PH...	8,312.89
Check	05/28/2019		BofA Merchant Services	Merchant ID: 372423003881	
Check	05/29/2019		BofA Merchant Services	Merchant ID: 372423003881	
Bill Pmt -Check	05/31/2019	24747	ARRC Technology	107546- technology services May 2019	1,067.73
Bill Pmt -Check	05/31/2019	24748	Bright House Networks - 309 Campus Dr	Account No. 0050643164-01	410.05
Bill Pmt -Check	05/31/2019	24749	PG&E 2395215405-4, 847 S. DERBY	847 S. Derby, 2395215405-4	162.78
Bill Pmt -Check	05/31/2019	24750	DLL Financial Services	63659268- lease purchase for printer	77.68
Bill Pmt -Check	05/31/2019	24751	PG&E 0448505472-2, WELL 14	Well No. 14, 0448505472-2	17,593.87
Bill Pmt -Check	05/31/2019	24752	PG&E 2529028868-4, WELL 13	Well No. 13, 2529028868-4	18,931.01
Total 11101 - Cash -Revenue Fund BOA-80151					59,435.49
Total 11100 - Checking Accounts					59,435.49
TOTAL					59,435.49