



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
December 4, 2023

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, September 18, 2023, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Reyna at 6:03 PM  
Directors Present: Gallardo, Pantoja, Ojeda, Alvarez, Reyna  
Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake

Pledge of allegiance: The Pledge was led by President Reyna.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

#### **a. Approval of Regular Meeting Minutes of November 6, 2023**

A motion was made to approve item 2.a. by Vice President Alvarez and seconded by Director .  
AYES: Ojeda, Pantoja, Alvarez, Reyna.

#### **b. Approval of Regular Meeting Minutes of November 20, 2023**

A motion was made to approve item 2.b. by Director Gallardo and seconded by Director Pantoja.  
AYES: Gallardo, Pantoja, Reyna. ABSTAIN: Alvarez, Ojeda.

#### **c. Accounts Payable for November 20, 2023 – December 1, 2023**

A motion was made to table item 2.a. and approve item 2.b. by Director Ojeda and seconded by Director Gallardo.  
AYES: Gallardo, Pantoja, Ojeda, Alvarez, Reyna.

### **Agenda Item #3: Board to discuss and take action re: Approval of Contract with Brett Van Lant and Fankhanel, LLP. for Financial Audit for Fiscal Year 2022-2023.**

General Manager presented board of directors with Letter of Engagement from Van Lant and Fankhanel, LLP. for the amount of \$14,350. General Manger would like to take the time to thank and recognize Mr. Bill Walker for having conducted our audits for the last 6 years while we went through with the Arsenic Mitigation Project. Vice President Alvarez made the motion to approve contracting with Van Lant and Fankhanel, LLP. and was seconded by Director Ojeda.

AYES: Gallardo, Pantoja, Ojeda, Alvarez, Reyna.

### **Agenda Item #4: Board to discuss and take action re: Scheduling of January 2024 Meetings**

General Manager presented to the board of directors that with the holidays there will be two Tuesday meetings. After a brief discussion, Board President Reyna motioned to have January meetings take place on the 8<sup>th</sup> and the 22<sup>nd</sup>. No action was made as decision from last meeting stands.



**Agenda Item #5: Board to discuss and take action re: Approval of Contract with Brett Van Lant and Fankhanel, LLP. for Financial Audit for Fiscal Year 2022-2023.**

General Manager presented board to David Bilby and Robert Milchak from Optimum Investment Partners to present the Arvin CSD’s Current Investment Portfolio. The District is scheduled to make a profit of \$418,847 over the first full year. The District’s goal to keep rates at their current position for the longest time period possible begins with safe investment of funds that will be designated for future maintenance upkeep without having to go back to the rate payer. The District takes pride in trying to manage the district in a fiscally sound manner. Director Ojeda made the motion to approve investment options selected by Optimum Investment Partners and approved by General Manger Raul Barraza, Jr. and was seconded by Vice President Alvarez.

AYES: Gallardo, Pantoja, Ojeda, Alvarez, Reyna.

**Agenda Item #6: Board to discuss and take action re: End of the Year Lunch for Employee Recognition.**

General Manager requested the board to approve an End of the Year Lunch for Employee Recognition to take the time to recognize our employees for doing such a wonderful job of helping manage the District, both in the field and office showcasing the coherence of our team. The District’s success would not be possible without a dedicated staff and their commitment to public service for the community of Arvin. Spending will be taken from the Surplus Funds generated by the sale of old meters and will be capped at \$600. Vice President Alvarez made the motion to approve End of the Year Employee Recognition Lunch and was approved by Director Ojeda.

AYES: Gallardo, Pantoja, Ojeda, Alvarez, Reyna.

**Agenda Item #7: Staff Comments**

**General Manger:** Informed the board of directors how to log in to their CSDA account.

**Legal Counsel:** No comments.

**District Engineer:** Engineer was not present but sent in report. Well 17 is up and running after BW&P replaced the bowl with a stainless steel one. Well 18 has passed testing and only has arsenic at 5.3pbm. The Sonshine project has been picked up by the State again, and staff is working to provide all required documentation.

**Agenda Item #8: Board Member Comments:**

- a. **Director Gallardo:** No comment.
- b. **Director Ojeda:** No comment.
- c. **Director Pantoja:** No comment.
- d. **Vice President Alvarez:** No comment.
- e. **President Reyna:** No comment.

**Agenda Item #9: Adjournment**

A motion was made by Vice President Alvarez and seconded by Director Ojeda to adjourn the meeting at 6:37 p.m.

AYES: Gallardo, Pantoja, Ojeda, Alvarez, Reyna.

Submitted by:

*Raul Barraza, Jr.*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

Attest:

*Aurelio Reyna*

**Aurelio Reyna  
Board President**