



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT

October 4, 2021

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, October 4, 2021, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:02 PM

Directors Present: Alvarez, Reyna, Gallardo, Moran, Pantoja

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Dee Jasper.

Pledge of allegiance: The Pledge was led by President Alvarez.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

#### **a. Approval of Regular Minutes for September 20, 2021**

#### **b. Accounts Payable for September 2021**

After reviewing and discussing (2.a.) and (item 2.b.) a motion was made by Director Gallardo to approve the consent calendar items 2.a. and 2.b. Motion was seconded by Director Moran.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

### **Agenda Item #3: Board to discuss and take possible action re: Approval of the Arvin CSD's Water Shortage Contingency Plan 2020**

General Manager introduced the plan to the board of directors and the district engineer provided information. This plan is to go along with our Urban Water Management Plan 2020 but will now have to be updated on a yearly basis due to new regulations from State Water Boards. This plan addresses the actions taken by the district depending on what stage of drought the State is in. Based the on the stage, the plan calls for a goal and the actions of how to get to that goal. A motion was made by Vice President Reyna to approve the Arvin CSD's Water Shortage Contingency Plan 2020. Motion was seconded by President Alvarez.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

### **Agenda Item #4: Introduction and First Reading of An Ordinance of the Arvin Community Services District Adopting a Drought Response Conservation Program**

A motion was made by Vice President Reyna to have ordinance read by title only and was seconded by President Alvarez.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

District Engineer presented the plan to the directors, where it was discussed on what each stage meant to the district. Legal Counsel proceeded to discuss the changes so that it can align with the Urban Water Management Plan 2020.

A motion was made to approve ordinance for a public hearing on October 18, 2021.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

### **Agenda Item #5: Board to discuss and take possible action re: Approving request to apply for funds from the COVID-19 Fiscal Relief for Special Districts**

General Manager informed the board of directors of this opportunity for the District to apply for COVID-19 Fiscal Relief set aside for special districts. A motion was made by Vice President Reyna and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez



**Agenda Item #6: Board to discuss and take action re: Letter of Support for Arvin-Edison Water Storage District's Application for USBR Water SMART Drought Response Program NOFO R22AS00020- DiGiorgio Unit Drought Resiliency Pipeline Project**

General Manager presented the project that Arvin-Edison Water Storage District would like for the Arvin CSD to support their project funding by sending a letter in which we are supportive of AEWSD bringing in more surface water and doing so at a close proximity to our District. A motion was made by Director Gallardo and seconded by Director Moran.

**Agenda Item #7: Board to discuss and take action re: Meeting with EPA related to the Arsenic Mitigation Project Phase II Completion**

General Manager informed the directors that the EPA had chosen a date (October 12) and time (5:30 p.m.) to present Arvin CSD with a Certificate of Completion of the Administrative Order to meet Arsenic compliance. EPA and State Water Board would like to minimize exposure to the public and would like to have attendance by invitation only. Board member stated they would all be able to attend unless otherwise, they would inform the General Manager. The General Manager also stated he would like for the board to approve the manager to prepare for the ceremony and not exceed \$2,000. A motion was made to allow the General Manager to prepare for the ceremony and purchase materials as needed not to exceed \$2,000 by Director Moran and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

**Agenda Item #8: Board to discuss and take possible action re: COVID-19 Prevention Plan**

General Manager stated that he would like to continue having the office close at 4:00 PM until COVID infection numbers decrease and staff finds it safe to reopen full time office hours. Online transactions have minimized the amount of foot traffic in the office by 1,200 customers so far for the month of September. No action required.

**Agenda Item #9: Staff Comments**

**General Manger:** Spoke about his panel presentation on the webinar from 9/30 from the Public Policy Institute of California titled "Groundwater and Urban Growth in the San Joaquin Valley".

**Legal Counsel:** No comments.

**District Engineer:** Well No. 18 is having casing set. Drill company to continue swabbing the casing as they pull all the tools up and prepare to leave site until well construction begins in a couple of months.

**Agenda Item #10: Board Member Comments:**

- a. **Director Gallardo:** asked how the software implementation was going. GM stated office had been doing a good job having run two months of billing without Caselle intervention. They have worked out all of the bugs that we found during the first months, dealing with actual bill presentation, which were a Caselle issue internally.
- b. **Director Moran:** the sprinklers at AM/PM are causing flooding at the parking lot. GM stated the property management company has already been contacted. This would be a second notice.
- c. **Director Pantoja:** Asked if the Carwash in town recycled its water. GM stated those carwashes provide water savings by utilizing a pressure washer system and does not (to the district's knowledge) recycle its water.
- d. **Vice President Reyna:** No comments.
- e. **President Alvarez:** No comments



**Item #11: Adjournment**

Motion was made by Director Moran and seconded by Director Gallardo to adjourn meeting at 6:57 p.m.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

**Submitted by:**

*Raul Barraza, Jr.*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Attest:**

*Maria M. Alvarez*

**Maria M. Alvarez  
Board President**