



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
December 19, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, December 5, 2022, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Reyna at 6:04 PM

Directors Present: Gallardo, Ojeda, Pantoja (6:10 pm), Alvarez (6:08 pm), Reyna

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake and District Engineer – Dee Jaspas (Not present). District Engineer – Dee Jaspas. Pledge of allegiance: The Pledge was led by President Reyna.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

- a. **Approval of Regular Meeting Minutes for December 5, 2022**
- b. **Approval of Special Meeting Minutes of December 12, 2022**
- c. **Approval of Special Meeting Minutes of December 14, 2022**
- d. **Accounts Payable for December 5, 2022 – December 16, 2022**

Although there was a quorum, Director Ojeda was not present for the meetings being approved, and therefore, items a, b, and c were tabled for a later time. A motion was made to table items a, b and c and approve item d by Director Ojeda. It was seconded by Director Gallardo.

AYES: Gallardo, Ojeda, Reyna.

### **Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19**

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. Legal Counsel stated the Governor's Office posted February 28, 2023 to be the last day for teleconference meetings. A motion was made by Director Ojeda and seconded by Director Gallardo.

AYES: Gallardo, Ojeda, Reyna. ABSENT: Pantoja, Alvarez.

### **Agenda Item #4: Board to discuss and take possible action re: Approval of Will Serve Letter to Vanguard Urgent Care for Water Capacity Charge of \$62,400**

General Manager presented the hydraulic analysis conducted by the District Engineer Curtis Skaggs. It was determined that the District can provide water services to this facility. A motion was made by Director Ojeda and seconded by Director Gallardo.

AYES: Gallardo, Ojeda, Alvarez, Reyna. ABSENT: Pantoja

### **Agenda Item #5: Board to Discuss and take possible action re: District Solar Project**

General Manager and Legal Counsel presented the District Solar Project. Legal Counsel suggested for Table #2 to consolidate the first two categories into one describing Company Profile. After a small discussion a motion was made to approve Solar Project for a Request for Proposals Bid by Director Ojeda and seconded by Director Gallardo.

AYES: Gallardo, Ojeda, Pantoja, Reyna, Alvarez.



**Agenda Item #6: Staff Comments**

**General Manger:** 1. Discussed that the District has been working with the Low-Income Housing Water Assistance Program who pay bills for customers with past bills. The LIHWAP is now working directly with Community Action Partnership of Kern (CAPK) who will be able to pay current bills in February. The District will be working on getting this information out to our customers. 2. The District is part of a small group of water district across North America to field test the new Mach 10 Meters. The District installed 15 meters all over the system to test in various locations. 3. General Manager wish a Merry Christmas and Happy New Year to the board of directors and reminded the board that he would be on vacation from December 23 – January 6.

**Legal Counsel:** Happy Holidays

**District Engineer:** Not present.

**Agenda Item #7: Board Member Comments:**

- a. **Director Gallardo:** No comment.
- b. **Director Ojeda:** Happy to be part of the Board and bring his experience to better enrich the community.
- c. **Director Pantoja:** Had a question regarding CAPK and how it will assist with customers having trouble paying their water bill.
- d. **Vice President Alvarez:** Asked if Alexis would be the person in charge during General Manager’s vacation. Happy Holidays.
- e. **President Reyna:** No comment.

**Agenda Item #2 previously tabled items:** Vice President Alvarez made a motion to approve item 2.a., 2.b., and 2.c., and was seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Alvarez, Reyna. ABSTAIN: Ojeda

**Agenda Item #8: Closed Session**

A motion was made by Vice President Alvarez to go into closed session at 6:35 pm and seconded by Director Ojeda.

AYES: Gallardo, Ojeda, Pantoja, Alvarez, Reyna.

- a. **Conference with Labor Negotiators: General Manager and District Legal Counsel: Laborers International Union of North America 777 Gov’t Code 54957.6**

A motion was made by Vice President Alvarez to go back into open session at 7:14 pm and seconded by Director Ojeda.

AYES: Gallardo, Ojeda, Pantoja, Alvarez, Reyna.

*Closed Session Report: Information was provided, no action was taken.*

**Agenda Item #9: Adjournment**

Motion was made by Vice President Alvarez and seconded by Director Ojeda to adjourn meeting at 7:15 p.m.

AYES: Gallardo, Ojeda, Pantoja, Reyna, Alvarez.

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Aurelio Reyna*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Aurelio Reyna  
Board President**