



309 Campus Drive, Arvin, CA 93203

(*) REGULAR MEETING AGENDA OF THE REGULAR MEETING OF
ARVIN COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Monday, November 15, 2021 6:00 P.M.

Zoom Meeting Online:

<https://us02web.zoom.us/j/9808042989?pwd=bFRha25tL0NIY3lFb1dDbUo3dUtrQT09>

Meeting ID: 980 804 2989

Passcode: 9Ap9yf

Zoom Meeting by Phone

One tap mobile:

+1 (669) 900-6833

Dial by your location

+1 (669) 900-6833

Meeting ID: 980 804 2989

Passcode: 134912

Call Meeting to Order

Board President Alvarez

Roll Call:

Maria Alvarez	President
Aurelio Reyna	Vice President
Rafael Gallardo	Board Director
Cynthia Moran	Board Director
Maria Pantoja	Board Director

Staff

Raul Barraza, Jr.	General Manager
Alan Peake	District Counsel
Dee Jaspar	District Engineer

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding closed session. Members of the public desiring to address the Board must request recognition from the Board President. Presentation by members of the public is limited to two minutes each per agenda item.

Flag Salute: Board and audience salute flag.

1. Public Comment

This portion of the meeting is set aside for members of the public to address any matter not on this agenda and over which the Board has jurisdiction. Comments are limited to 2 minutes for each person and 15 minutes on each subject.

2. Consent Calendar

The Consent Calendar consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Board Member or member of the public removes a particular item.

- a. **Approval of Regular Meeting Minutes for October 18, 2021**
- b. **Approval of Special Meeting Minutes for October 25, 2021**
- c. **Approval of the Regular Meeting Minutes for November 1, 2021**
- d. **Accounts Payable for November 2021**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Gallardo ___ BD Moran ___ BD Pantoja ___ VP Reyna ___ BP Alvarez ___

3. Board to discuss and take possible action re: Award Contract to Unified Field Services Corporation for the 486,000 Gallon Storage Tank Coating and Improvement Project.

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Gallardo ___ BD Moran ___ BD Pantoja ___ VP Reyna ___ BP Alvarez ___

4. Board to discuss and take possible action re: Approval of continuation of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19.

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Gallardo ___ BD Moran ___ BD Pantoja ___ VP Reyna ___ BP Alvarez ___

5. Progress Update on Emergency Line Repair for Franklin Street 8" Main Line

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Gallardo ___ BD Moran ___ BD Pantoja ___ VP Reyna ___ BP Alvarez ___

6. COVID 19 Prevention Plan Update

7. Staff Comments:

- a. General Manager Report
- b. Legal Counsel
- c. District Engineer

8. Board Member Comments:

This portion of the meeting is set aside to provide the Board with an opportunity to bring any new matters to the attention of the District. However, while no action can be taken on any matter discussed during this portion of the meeting, a Board Member may request that a subject be placed on an upcoming agenda. This portion of the meeting also allows the Board to get a brief update on any matter addressed at a previous meeting.

- a. Director Gallardo
- b. Director Moran
- c. Director Pantoja

- d. Vice President Reyna
- e. President Alvarez

9. Adjournment:

Director _____, seconded Director _____
Roll Call: BD Gallardo __ BD Moran __ BD Pantoja __ VP Reyna __ BP Alvarez __

I hereby certify under perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin Community Services office window and website not less than 72 hours prior to the meeting dated November 15, 2021.



Raul Barraza, Jr.
Board Secretary/General Manager

AMERICANS with DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by the District, please contact the District Board Secretary's office (661) 854-2127. Notification of at least 24 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or services.

() Some or all board members might attend electronically.*

Report Criteria:

Summary report type printed

Check Number	Check Issue Date	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Check Amount
27413	11/01/2021	Adept Entertainment	1	Adept Entertainment	1	10/27/2021	340.00	340.00
27414	11/01/2021	Argo Chemical	2110136	hypochlorite solution	1	10/22/2021	2,315.12	2,315.12
27415	11/01/2021	AT&T Cell Phone	10/10/21-11/0	Telephone expenses	1	10/09/2021	262.44	262.44
27416	11/01/2021	Aurelio Reyna	10/04/21	Regular Board Meeting Oct	1	10/04/2021	100.00	100.00
27416	11/01/2021		10/18/21	Regular Boar Metting Octo	1	10/18/2021	100.00	100.00
27416	11/01/2021		10/25/21	Special Board Meeting Oct	1	10/25/2021	100.00	100.00
27416	11/01/2021		9/20/21	Regualr Board Meeting Se	1	09/20/2021	100.00	100.00
27416	11/01/2021		9/7/21	Regualr Board Meeting Se	1	09/07/2021	100.00	100.00
27417	11/01/2021	BC Laboratories Inc	B429259	Water Samples	1	09/20/2021	91.00	91.00
27417	11/01/2021		B429602	Water Samples	1	09/22/2021	450.00	450.00
27417	11/01/2021		B430056	Water Samples	1	09/28/2021	91.00	91.00
27417	11/01/2021		B430609	Water Samples	1	10/05/2021	30.00	30.00
27417	11/01/2021		B430665	Water Samples	1	10/08/2021	91.00	91.00
27417	11/01/2021		B430915	Water Samples	1	10/08/2021	474.00	474.00
27417	11/01/2021		B431126	Water Samples	1	10/08/2021	30.00	30.00
27417	11/01/2021		B431370	Water Samples	1	10/13/2021	150.00	150.00
27417	11/01/2021		B431371	Water Samples	1	10/13/2021	91.00	91.00
27418	11/01/2021	Bright House Networks - 3	10/20/21-11/1	Telephone Expense	1	10/21/2021	388.46	388.46
27419	11/01/2021	Bright House Networks - 8	10/23/21-11/2	Telephone Expense	1	10/24/2021	212.95	212.95
27421	11/01/2021	Corbin Willits-Momsoftware	000C110151	CORBIN WILLITS - MOMS	1	10/15/2021	286.96	286.96
27422	11/01/2021	Core & Main LP	P386069	SHOP MATERIALS	1	10/08/2021	571.62	571.62
27422	11/01/2021		P706447	SHOP MATERIALS	1	10/08/2021	65.70	65.70
27422	11/01/2021		P742392	SHOP MATERIALS	1	10/11/2021	1,638.36	1,638.36
27422	11/01/2021		P766310	SHOP MATERIALS	1	10/19/2021	1,590.60	1,590.60
27422	11/01/2021		P784591	SHOP MATERIALS	1	10/19/2021	600.73	600.73
27422	11/01/2021		P808564	SHOP MATERIALS	1	10/28/2021	511.21	511.21
27452	11/04/2021		P809203	SHOP MATERIALS	1	10/22/2021	770.34	770.34
27452	11/04/2021		P809204	SHOP MATERIALS	1	10/22/2021	770.34	770.34
27452	11/04/2021		P809463	Maintenance	1	10/22/2021	1,992.82	1,992.82
27423	11/01/2021	CS & Associates Inc.	P2AM-20192	CS& ASSOCIATES INC.	1	10/21/2021	1,400.00	1,400.00
27424	11/01/2021	Cynthia Moran	10/04/21	Regualr Board Meeting Oct	2	10/04/2021	91.35	91.35
27424	11/01/2021		10/18/21	Regular Board Meeting Oct	1	10/18/2021	100.00	100.00
27424	11/01/2021		10/25/21	Special Meeting October 2	1	10/25/2021	100.00	100.00
27424	11/01/2021		9/20/21	Regular Board Meeting Se	1	09/20/2021	100.00	100.00
27424	11/01/2021		9/7/2021	Regular Board Meeting Se	2	09/07/2021	91.35	91.35
27453	11/04/2021	Executive Copier Solutions	26709	Computer Services & Soft	1	10/28/2021	41.16	41.16
27453	11/04/2021		26717	Computer Services & Soft	1	10/28/2021	51.45	51.45
27425	11/01/2021	First Net Built with AT&T	9/03/21-10/0	Account no 287299669936	1	10/02/2021	1,043.24	1,043.24
27426	11/01/2021	Granite Construction Co.	2121645	Customer no 128373	1	10/19/2021	172.52	172.52
27427	11/01/2021	Kimball Midwest	9293786	Supplies	1	10/14/2021	430.22	430.22
27427	11/01/2021		9307017	Supplies	1	10/19/2021	124.00	124.00
27428	11/01/2021	Maria M. Alvarez	10/04/21	Regular Board Meeting for	2	10/04/2021	91.35	91.35
27428	11/01/2021		10/12/21	Special Board Meeting for	1	10/12/2021	100.00	100.00
27428	11/01/2021		10/18/21	Regular Boad Meeting for	1	10/18/2021	100.00	100.00
27428	11/01/2021		10/25/21	Regular Board Meeting for	1	10/25/2021	100.00	100.00
27428	11/01/2021		9/20/21	Regular Board Meeting Se	1	09/20/2021	100.00	100.00
27428	11/01/2021		9/7/21	Regular Board Meeting for	2	09/07/2021	91.35	91.35
27429	11/01/2021	Maria Pantoja	10/04/21	Regular Board Meeting Oct	2	10/04/2021	91.35	91.35
27429	11/01/2021		10/12/21	Special Board Meeting Oct	1	10/12/2021	100.00	100.00
27429	11/01/2021		10/18/21	Regular Board Meeting Oct	1	10/18/2021	100.00	100.00
27429	11/01/2021		10/25/21	Special Board Meeting Oct	1	10/25/2021	100.00	100.00
27429	11/01/2021		9/20/21	Regular Board Meeting Se	1	09/20/2021	100.00	100.00
27430	11/01/2021	Nunes & Nunes CPA Inc.	24218	NUNES & NUNES	1	09/30/2021	3,105.50	3,105.50
27431	11/01/2021	Pacific Tire Services # 18	162726	Tire REPAIR, SENSOR VA	1	10/20/2021	940.00	940.00

Check Number	Check Issue Date	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Check Amount
27454	11/04/2021	PG&E 0448505472-2 WEL	8/24/21-9/23/	Pumping-Power	1	10/25/2021	26,494.62	26,494.62
27432	11/01/2021	PG&E 2395215405-4 847	9/23/21-10/2	Utilities	1	10/22/2021	210.44	210.44
27455	11/04/2021	PG&E 2529028868-4 WEL	9/24/21-10/2	Pumping-Power	1	10/25/2021	14,051.31	14,051.31
27433	11/01/2021	PG&E 3569445887-4 BOO	9/14/21-10/1	3569445887-4 Booster Sta	1	10/13/2021	462.46	462.46
27434	11/01/2021	PG&E 4472256989-2 847	9/15/21-10/1	4472256989-2 S.DERBY LI	1	10/13/2021	12.90	12.90
27435	11/01/2021	PG&E 9892684436-0 309	9/14/21-10/1	9892684436-0 309 Campu	1	10/13/2021	429.85	429.85
27420	11/01/2021	Rabobank Visa Card/Mech	09/02/21 - 10	R. Barraza: (09/03/21 - 10/	4	10/01/2021	1,119.21	1,119.21
27436	11/01/2021	Rafael Gallardo	10/04/21	Regular Board Meeting Oct	2	10/04/2021	91.35	91.35
27436	11/01/2021		10/12/21	Special Board Meeting Oct	1	10/12/2021	100.00	100.00
27436	11/01/2021		10/25/21	Special Board Meeting Oct	1	10/25/2021	100.00	100.00
27436	11/01/2021		10/27/21	KGA Director meeting	1	10/27/2021	100.00	100.00
27436	11/01/2021		9/20/21	Regular Board Meeting Se	1	09/20/2021	100.00	100.00
27436	11/01/2021		9/29/21	KGA Director meeting	1	09/29/2021	100.00	100.00
27437	11/01/2021	Rain For Rent	1662875	RAIN FOR RENT	1	10/11/2021	11,293.93	11,293.93
27438	11/01/2021	Stinson's	130350-1	STINSON'S OFFICE ORD	1	10/15/2021	110.27	110.27
27438	11/01/2021		132115-0	STINSON'S OFFICE ORD	1	10/26/2021	62.70	62.70
27456	11/04/2021	Streamline	E2A4A25C-0	Dues & Subscriptions	1	11/01/2021	200.00	200.00
27439	11/01/2021	United Rentals	199520178	United Rental's	1	10/25/2021	869.09	869.09
27439	11/01/2021		199560178-0	United Rental's	1	10/26/2021	411.83	411.83
Grand Totals:							79,500.45	79,500.45

Report Criteria:

Summary report type printed



MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT

October 18, 2021

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, October 18, 2021, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:01 PM

Directors Present: Alvarez, Reyna, Moran, Pantoja

Absent: Gallardo

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Dee Jaspar.

Pledge of allegiance: The Pledge was led by President Alvarez.

Agenda Item #1 Public Comment

No public comment.

Agenda Item #2.: Consent Calendar

a. **Approval of Regular Minutes for October 4, 2021**

b. **Approval of Regular Minutes for October 12, 2021**

c. **Accounts Payable for October 2021**

After reviewing and discussing (2.a., 2.b., and 2.c.) a motion was made by Vice President Reyna to approve the consent calendar items 2.a., 2.b., and 2.c. Motion was seconded by President Alvarez.

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #3: Public Hearing re: Ordinance No. 7: an Ordinance of the Arvin Community Services District Adopting a Drought Response Conservation Program

Public Hearing was opened at 6:04 PM by President Alvarez. No public comment was made and therefore, President Alvarez proceeded to close public comment at 6:05 PM.

Vice President Reyna motioned to have the Ordinance be read by title only as "Ordinance No. 7: An Ordinance of the Arvin CSD adopting a Drought Response Conservation Program. The motion was seconded by Director Moran.

AYES: Moran, Pantoja, Reyna, Alvarez

A motion was made by Director Moran to adopt and implement Ordinance No. 7 and was seconded by Director Pantoja.

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #4: Board to discuss and take action re: Contracting for Emergency Line Repair for first phase of the Franklin Street Project with 1000 ft of 8" pipe and twelve new valves

General Manager informed the Board of Directors the City's Franklin Street Project has determined that a portion of the 8" main line located on Franklin Street, would be too shallow to allow the type of street construction method to take place without putting the main line in danger. Staff is working collaboratively to assess the situation and bring back the action item to the Board of Directors once more information has been gathered to move this item forward. No action taken.

Agenda Item #5: Board to discuss and take possible action re: Approval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19



Due to the ongoing State of Emergency due to COVID-19, the Board of Directors would like to continue with Distance meetings for the following month and reapprove Resolution 05-2021. A motion was made by Director Pantoja and seconded by Director Moran.

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #6: Board to discuss and take possible action re: COVID-19 Prevention Plan

General Manager informed the board of directors that office hours would be changing from 8 AM to 4:30 PM beginning the week of November 8th.

Agenda Item #7: Staff Comments

General Manger: Would like to thank and congratulate the Board of Directors for leading the District to compliance with the administrative order from the EPA. State Water Boards has declared us in compliance since October 1, 2020 and now with one full year in compliance, the district has completed its goal.

Legal Counsel: Congratulations and it was a nice ceremony/celebration.

District Engineer: Well No. 18 is having casing set. Drill company to continue swabbing the casing as they pull all the tools up and prepare to leave site until well construction begins in a couple of months.

Agenda Item #8: Board Member Comments:

- a. **Director Gallardo:** absent.
- b. **Director Moran:** No comments.
- c. **Director Pantoja:** No comments.
- d. **Vice President Reyna:** No comments.
- e. **President Alvarez:** No comments

Item #9: Adjournment

Motion was made by Director Moran and seconded by Director Gallardo to adjourn meeting at 6:29 p.m.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

Submitted by:

Raul Barraza, Jr.

Raul Barraza, Jr.
Board Secretary/General Manager

Attest:

Maria M. Alvarez

Maria M. Alvarez
Board President



MINUTES OF THE SPECIAL MEETING OF

THE BOARD OF DIRECTORS

ARVIN COMMUNITY SERVICES DISTRICT

October 25, 2021

The Board of Directors of the Arvin Community Services District duly met at a Special Board Meeting held on Monday, October 25, 2021, at 6:00 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:02 p.m.

Directors Present: Gallardo, Moran, Pantoja, Reyna, Alvarez

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Dee Jasparr.

Item #1: Closed Session: Conference with Legal Counsel anticipated litigation government code 54956.9 (d)(2). Number of cases 1 (one).

A motion was made by Director Gallardo to go into closed session at 6:04 p.m. and was seconded by President Alvarez.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

A motion was made by to go back into open session at 6:32 p.m. by Director Gallardo and seconded by President Alvarez.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Closed Session Report: Information was provided, no action was taken.

Item #2: Board to discuss and take action re: Declaration of Emergency for the Franklin Street 8" Main Line Replacement and Relocation

General Manager, Legal Counsel and the District Engineer presented to the Board of Directors emergency project and the plan to mitigate the District's main line being too shallow for the road reconstruction to take place. The District will have to lower the main line to an elevation of no less than 3 feet. The main line was originally installed in the 1940's and has to be replaced due to the conflict it causes to the road reconstruction, but it also qualifies as a line that needs to be replaced called for in the Capital Improvement Plan. A motion was made by Vice President Reyna to declare the Franklin Street 8" Main Line Replacement and Relocation as an emergency for the District and it was seconded by President Alvarez.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

Item #3: Board to discuss and take action re: Purchase Order from Core and Main for necessary materials needed to complete 8" Franklin Street Main Line Replacement and Relocation

General Manager was looking for approval of Purchase for materials needed based on engineer's drawing. Based on price and availability Core and Main met our bid request. A motion was made by Director Gallardo to approve purchase order for 8" main line replacement and relocation project and it was seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

Item #4: Board to discuss and take action re: Award Griffith Company contract to complete 8" Franklin Street Main Line Replacement and Relocation

General Manager and District Engineer presented cost for bid of emergency project. Three companies provided bids (WM Lyles, Griffith Company, and Unified Field Services Corporation) with Griffith providing the lowest bid. A motion was made by Director Gallardo to approve award to Griffith Company to complete the 8" Franklin Street Main Line replacement and relocation project and it was seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez



Item #3: Adjournment

Motion was made by Director Gallardo and seconded by President Alvarez to adjourn meeting at 6:57 p.m.
AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Submitted by:

Raul Barraza, Jr.

**Raul Barraza, Jr.
Board Secretary/General Manager**

Attest:

Maria M. Alvarez

**Maria M. Alvarez
Board President**



MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
November 1, 2021

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, November 1, 2021, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:02 PM

Directors Present: Gallardo, Moran, Pantoja, Reyan, Alvarez

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Dee Jaspas.

Pledge of allegiance: The Pledge was led by President Alvarez.

Agenda Item #1 Public Comment

No public comment.

Agenda Item #2.: Consent Calendar

- a. **Approval of Regular Minutes for October 4, 2021**
- b. **Approval of Regular Minutes for October 12, 2021**
- c. **Accounts Payable for October 2021**

General Manager asked to have both (2.a., 2.b.,) tabled for next meeting. A motion was made by Director Gallardo to approve the consent calendar item 2.c. Motion was seconded by Director Pantoja.

AYES: Galalrdo, Moran, Pantoja, Reyna, Alvarez

Agenda Item #3: Board to discuss and take possible action re: Approval to create a YouTube account for the District

General Manager wanted to ask the board of directors to approve an account for the District on YouTube. This would allow the District to upload videos containing specific information for our customers. After discussion and ideas from the board of directors on how to use the account, a motion was made by

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #4: COVID-19 Prevention Plan

General Manager informed the board of directors that office hours would be changing from 8 AM to 4:30 PM beginning the week of November 8th. No other changes at this time.

Agenda Item #5: Staff Comments

General Manger: Two trucks were sold as surplus in order to purchase two newer vehicles for the District.

Legal Counsel: None.

District Engineer: Well No. 18 is almost complete and looks to be a well that will deliver 1,500 gpm. The District will now have a total capacity of 8,500 gpm.

Agenda Item #6: Board Member Comments:

- a. **Director Gallardo:** absent.
- b. **Director Moran:** No comments.
- c. **Director Pantoja:** No comments.
- d. **Vice President Reyna:** No comments.
- e. **President Alvarez:** No comments



Item #7: Adjournment

Motion was made by Director Moran and seconded by Director Gallardo to adjourn meeting at 6:35 p.m.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

Submitted by:

Raul Barraza, Jr.

**Raul Barraza, Jr.
Board Secretary/General Manager**

Attest:

Maria M. Alvarez

**Maria M. Alvarez
Board President**



DEE JASPAR & ASSOCIATES, INC.

Consulting Civil Engineers
2730 UNICORN RD, BLDG A
BAKERSFIELD, CA 93308
(661)393-4796
FAX (661)393-4799

LETTER OF TRANSMITTAL

Date:	October 22, 2021
Attention:	Raul Barraza

To: Arvin Community Services District	Re: Arvin Community Services District
309 Campus Drive	486,000 Gallon Storage Tank Coating & Improvement Project
Arvin, CA 93203	

WE ARE SENDING YOU

- Attached Under separate cover via _____ the following items:
 Shop drawings Prints Plans Specifications
 Copy of letter Samples Change Order

COPIES	DATE	NO.	DESCRIPTION
1	10/22/21		Bid Recommendation Letter

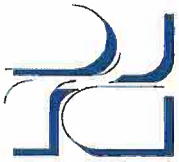
THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For review and comment Other: _____
 FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS:

COPY TO: _____ SIGNED: Curtis Skaggs

If enclosures are not as noted, kindly notify us at once.



DEE JASPAR & ASSOCIATES, INC.
CONSULTING CIVIL ENGINEERS
2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CA 93308
PHONE (661) 393-4796
FAX (661) 393-4799

October 22, 2021

Raul Barraza, Jr.
c/o Arvin Community Services District
309 Campus Drive
Arvin, CA 93203

Re: 486,000 Gallon Storage Tank Coating & Improvement Project
Bid Proposal Review and Recommendation

Mr. Barraza:

Bids were received for the above referenced project and publicly opened at the Arvin Community Services District on October 21st, 2021 at 3:00 pm. There were two bidders for the project. The bid results are shown in Exhibit A attached hereto.

Unified Field Services Corp. was the apparent low bidder in the amount of three hundred and eleven thousand five hundred forty-six dollars - \$311,546.00. Unified Field Services Corp. submitted the appropriate bid documents including:

- Bid Form (4 pages)
- Non-Collusion Affidavit
- Bid Bond (10%)
- Project References

The bid proposal submitted by Unified Field Services Corp has been reviewed and it appears that they have submitted all the necessary bid information and that their bid is correct. A copy of their bid is attached in Exhibit B attached hereto. They are a Class "C33" Painting and Decorating Contractor located in Bakersfield, California. Their contractor's license is active and in good standing. They have experience with tank coating projects and recently completed a re-coating project for the City of Shafter Tank #2 Project that our firm was involved in. They did not list any subcontractors for this project:

The Engineer's Estimate for the bid was \$342,750.00. The apparent low bidder is approximately 10% below the Engineer's Estimate and approximately 2% below the second low bidder. It is recommended that the project be awarded to Unified Field Services Corp in the amount of \$311,546.00. An add alternate has also been included in the bid for re-coating the tank exterior in the amount of \$73,925.00. This item is at the sole discretion of the District, but should be determined whether or not it is included in the scope of work prior to the issuance of a Notice of Award.

Sincerely,

A handwritten signature in blue ink, appearing to read "Curtis M. Skaggs". The signature is written in a cursive style with a prominent initial "C".

Curtis M. Skaggs, PE

EXHIBIT A
BID SUMMARY

Bid Opening
 Arvin Community Services District
 Engineer/Construction Manager: Dee Jasper and Associates, Inc.
 309 Campus Drive
 Arvin, Ca 93203

Spec. No.: ACSD
 Project Number:
 Bid Date: October 21st, 2021 at 3:00 PM

Project Name: Arvin Community Services District
 488,000 Gallon Tank Coating & Improvement Project

Bid No.	Contractor's Name & Address	Total Bid Amount	Non-Collusion Affidavit	Bid Bond	Contractor's Experience Form	Acknowledge Addenda	Remarks
1	Crosno Construction	\$318,040.00	✓	✓	✓	NA	
2	Unified Field Services Corp.	\$311,546.00	✓	✓	✓	NA	
3							
4							
5							
6							
7							
8							
9							
10							

ATTEST TO OPENING
 Bid Opening By: Carl M. Hgg
 Witness: _____

**Arvin Community Services District
486,000 Gallon Tank Coating & Improvement Project**

Bid Summary

Item No.	Item Description	Quantity	Unit	Engineer's Estimate		Unified Field Services Corp.		Cresno Construction, Inc.	
				Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Mobilization, Demobilization, and Clean-Up	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2	Clean and Blast Tank Interior	1	LS	\$ 120,000.00	\$ 120,000.00	\$ 123,271.00	\$ 123,271.00	\$ 188,010.00	\$ 188,010.00
3	MFL Testing for Tank Floor	1	LS	\$ 12,000.00	\$ 12,000.00	\$ 11,500.00	\$ 11,500.00	\$ 9,150.00	\$ 9,150.00
4	Rafter Grinding Repairs	100	LF	\$ 20.00	\$ 2,000.00	\$ 25.00	\$ 2,500.00	\$ 15.00	\$ 1,500.00
5	Rafter Flat Bar Repairs	25	LF	\$ 150.00	\$ 3,750.00	\$ 250.00	\$ 6,250.00	\$ 324.00	\$ 8,100.00
6	Recoat Tank Interior	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 129,512.00	\$ 129,512.00	\$ 71,450.00	\$ 71,450.00
7	Tank Cleaning and Disinfection	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 9,820.00	\$ 9,820.00
8	Furnish and Install New Tank Cathodic Protection System	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 25,013.00	\$ 25,013.00	\$ 20,010.00	\$ 20,010.00
				Base Bid: \$	342,750.00	Base Bid: \$	311,546.00	Base Bid: \$	318,040.00
A-1	Clean, Blast, and Recoat Tank Exterior	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 73,925.00	\$ 73,925.00	\$ 50,190.00	\$ 50,190.00
				Subcontractors: None		Subcontractors: None		Subcontractors: Cathodic	
								Corrpro	