

ARVIN COMMUNITY SERVICES DISTRICT

Regular Meeting Agenda for the Board of Directors
Monday, February 5, 2018

Agenda

- 1. Public Comment
- 2. Consent Calendar
 - Approve Minutes for:
 - Regular Board Meeting January 18, 2018.

3. Accounts Payables

**Arvin Community Services District
Payables for January 2018/February 2018
Monday, February 5, 2018**

#	Vendor	Amount	Status
1	Aflac- (employee monthly dues)	\$ 560.38	paid
2	Aramark- (uniform services Dec-2017)	\$ 729.16	paid
3	ARRC- (technology services)	\$ 999.27	
4	AT&T- (well line 661-8541020)	\$ 112.05	paid
5	AT&T- (well line 661-8541030)	\$ 112.05	paid
6	AT&T- (well line 661-8542848)	\$ 108.60	paid
7	AT&T- (well line 661-8543056)	\$ 106.67	paid
8	AT&T- (cell phone services from 12/10/17-01/09/18)	\$ 598.33	paid
9	Bakersfield Well Pump- (arvin csd- paco booster)	\$ 1,638.82	
10	Brenntag Pacific, Inc-(well services chemchlor jan 2018)	\$ 3,129.37	paid
11	Bright house networks- (shop services)	\$ 188.51	
12	Bright house networks- (office internet and phone services)	\$ 401.63	
13	BTE- Communication- (after hour on call services jan-2018)	\$ 174.45	
14	Cal Chamber of Commerce- (2018 california law digest-book)	\$ 197.31	paid
15	California Special District Association- (renewal membership)	\$ 5,562.00	paid
16	California Water Boards- state resources control board- (water system fees for period 7/01/17-06/30/2018)	\$ 7,452.00	paid
17	Contruction Laborers trust- (employee and director monhtly dues)	\$ 9,075.49	paid
18	Corbin Willits Mom's- (software services)	\$ 260.79	paid
19	Core & Main- (2-amscoplus chlorine pumps)	\$ 2,649.08	
20	DLL- Finacial solutions- (lease for main printer)	\$ 81.68	
21	Garcia Powered Electric Inc.	\$ 145.00	paid
22	John Hancock USA- (GM retirement plan payroll period thru Jan 1, 2018)	\$ 242.31	paid
23	John Hancock USA- (GM retirement plan payroll period thru Jan 21, 2018)	\$ 242.31	paid
24	Kern County Health Services- (cross-connections 3rd qtr billing fiscal year 17/18)	\$ 888.72	
25	Kern Print Services- (envelope order)	\$ 1,609.46	
26	Lowe's - (power tool kit set power drill, torque wrench, LED flashlight, hack saw, grinder, reciprocating saw, two back up batteries with replacement blades)	\$ 1,079.81	
27	Liuna Local 777- (employee union dues)	\$ 204.00	paid
28	Office team- (Temp employee services week-end 1/12/18)	\$ 844.06	paid
29	Office Team- (temp employee services week-end 1/19/18-1/26/18)	\$ 1,720.66	paid
30	PA- Security system- (office monitoring monthly rate)	\$ 45.00	
31	PA- Security system- (shop monitoring monthly rate)	\$ 195.00	
32	PG&E- 0564266959-1 (well no. 8)	\$ 482.24	paid
33	PG&E- 0892685012-7 (well no. 9)	\$ 22.19	paid
34	PG&E- 2017685983-1 (well no. 1)	\$ 40.14	paid
35	PG&E- 3069482424-1 (well no. 6)	\$ 2,177.14	paid
36	PG&E- 3569445887-4 (storage tank-booster)	\$ 333.98	paid
37	PG&E- 4097259099-2 (old shop outdoor lighting)	\$ 11.34	paid
38	PG&E- 4472256989-2 (new shop outdoor lighting)	\$ 11.34	paid
39	PG&E- 5152797893-9 (well no. 5)	\$ 133.39	paid
40	PG&E- 8059352263-6 (old shop services)	\$ 9.53	paid
41	PG&E- 8101018927-2 (well no. 2)	\$ 133.39	paid
42	PG&E- 9892684436-0 (office services)	\$ 352.58	paid
43	PG&E- 2395215405-4 (shop services at 847 S. Derby)	\$ 131.79	
44	PG&E- 2529028868-4 (well no. 13)	\$ 751.82	
45	PG&E- 0448505472-2 (well no. 14)	\$ 13,447.23	
46	Postmaster- (late notice Jan 2018)	\$ 307.50	paid
47	Postmaster- (billing Jan-2018)	\$ 1,983.00	paid
48	Streamline- (monthlly member fee)	\$ 200.00	
49	The Gas Comp- (shop services from 12/27/17-01/25/18)	\$ 47.70	
50	The Gas Comp- (services from 12/21/17-01/23/18)	\$ 81.14	
51	United Rentals- (lease for backhoe)	\$ 1,957.37	paid
52	Office Depot- (electrical staplers, calendar, cotypaper, hand stapler, chisel set, colored stamp)	\$ 274.30	paid
53	O'Reilly auto- (1 gl antifrez, hyd hose, megagriip, galmotoroil, fuel filter, 2 oil filters, male conn, drain pan, adapters)	\$ 437.39	
54	WestAir Gases & equipment- (booster station)	\$ 24.95	paid
Totals		\$ 64,705.42	

Arvin Community Services District

Payables /Jan-2018-

Monday Feb 5, 2018

#	Vendor	Amount	Status
1	Dee Jaspar and Assc- (arsenic mitigation phase 2)	\$ 54,144.06	paid
2	Johnson Drilling Co. - (arsenic mitigation project phase II planning study Drilling casing hammer test wells progress payment no. 1)	\$ 129,722.50	paid
3	Johnson Drilling Co. - (Arsenic mitigation project - Phase II planning study drilling casing hammer test wells progress payment no. 2)	\$ 121,932.50	paid
Totals		\$305,799.06	

4. Presentation: District's Monthly Operation and Maintenance

- **Dashboard**

- A business dashboard is an information management tool. It is used to track key data relevant to a business, department, or specific process. Through the use of data visualizations, dashboards simplify complex data sets to provide users with “at a glance awareness” of current performance.

- **Key Performance Indicators**

- Water Pumped
- Water Sells
- Revenue Numbers
- Monthly Expenditures
- Late Notices/Door Tags/Shut-offs
- Field Meter Inventory

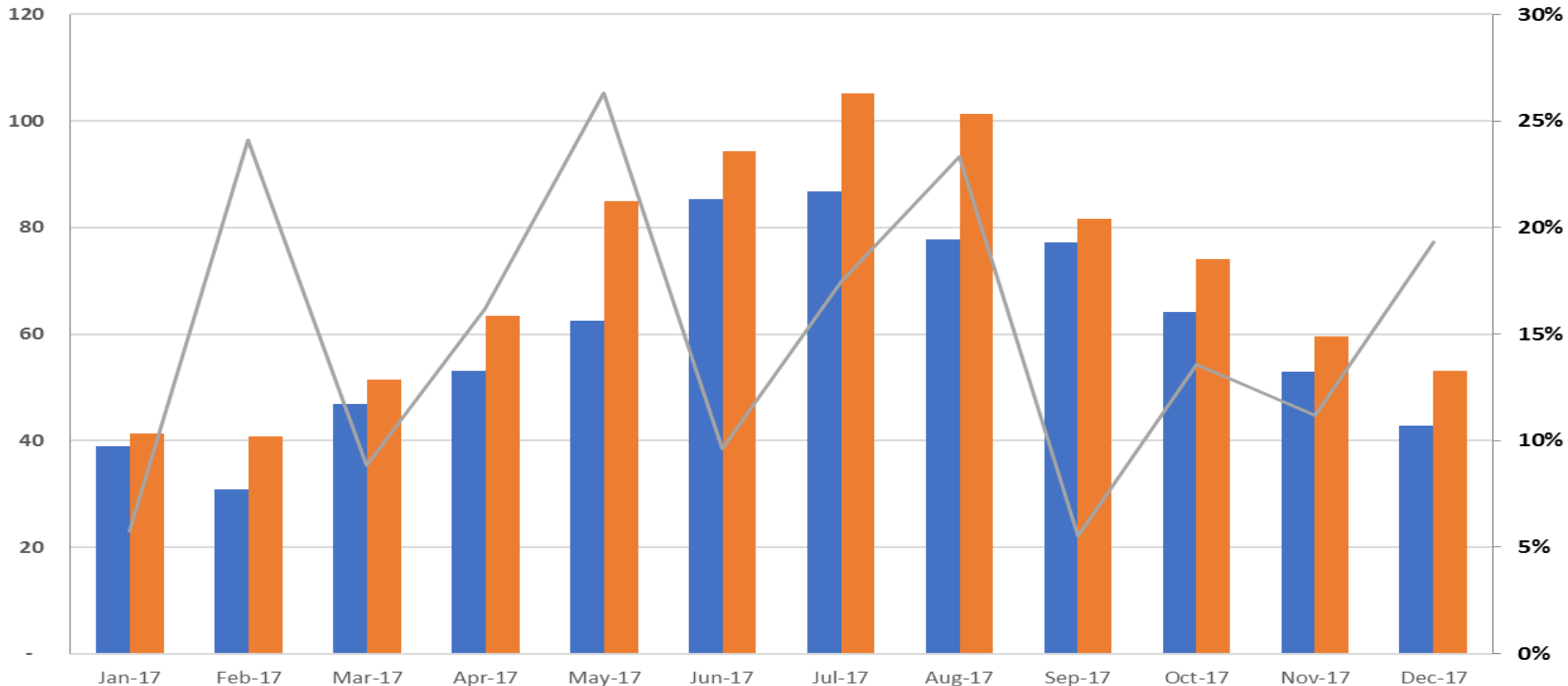
- **GIS**

- Mapping of System
- Inventory of System Assets
- Customer Complaints

Water Sales vs Water Pumped

M-Y	Water Sales		Water	Water Loss	Water Sales	Water Pumped	Water Loss
	(Gal)	Revenue	Pumped	(H-F)	MG	MG	Percentage
Jan-17	38,967,900	\$ 66,365.00	41,351,726	2,383,826	39	41.35	6%
Feb-17	30,925,600	\$ 48,388.18	40,758,000	9,832,400	31	40.76	24%
Mar-17	46,921,800	\$ 74,991.10	51,483,000	4,561,200	47	51.48	9%
Apr-17	53,186,800	\$ 83,702.62	63,468,000	10,281,200	53	63.47	16%
May-17	62,557,700	\$ 100,427.71	84,901,000	22,343,300	63	84.90	26%
Jun-17	85,239,300	\$ 132,889.62	94,298,000	9,058,700	85	94.30	10%
Jul-17	86,843,200	\$ 136,609.49	105,216,000	18,372,800	87	105.22	17%
Aug-17	77,733,500	\$ 122,515.24	101,404,100	23,670,600	78	101.40	23%
Sep-17	77,139,600	\$ 122,190.94	81,649,800	4,510,200	77	81.65	6%
Oct-17	64,066,600	\$ 102,889.31	74,122,900	10,056,300	64	74.12	14%
Nov-17	52,881,600	\$ 83,998.64	59,552,600	6,671,000	53	59.55	11%
Dec-17	42,791,800	\$ 70,021.94	53,047,000	10,255,200	43	53.05	19%
Total	719,255,400	\$ 1,144,989.79	851,252,126	131,996,726	719	851	16%

Water Sales vs Water Pumped



	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
■ Water Sales MG	39	31	47	53	63	85	87	78	77	64	53	43
■ Water Pumped MG	41.35	40.76	51.48	63.47	84.90	94.30	105.22	101.40	81.65	74.12	59.55	53.05
— Water Loss Percentage	6%	24%	9%	16%	26%	10%	17%	23%	6%	14%	11%	19%

Late Notices/Door Tags/Shut-offs

Late Notice Type				Accounts	Penalties	Extensions	Late Notice Type				Accounts	Penalties	Extensions	Late Notice Type				Accounts	Penalties	Extensions
Jan-18	First Notice (10%)		615	\$ 2,991.78		0	Jan-18	Second Notice (Doortag)		296	\$ 444.00		17	Jan-18	Third Notice (Shut-off)		29	\$ 1,015.00		6
Feb-18						0	Feb-18							Feb-18						
Mar-18						0	Mar-18							Mar-18						
Apr-18						0	Apr-18							Apr-18						
May-18						0	May-18							May-18						
Jun-18						0	Jun-18							Jun-18						
Jul-18						0	Jul-18							Jul-18						
Aug-18						0	Aug-18							Aug-18						
Sep-18						0	Sep-18							Sep-18						
Oct-18						0	Oct-18							Oct-18						
Nov-18						0	Nov-18							Nov-18						
Dec-18						0	Dec-18							Dec-18						

5. Updates from State Water Resources Control

- a. 1,2,3 – TCP
- b. SB 1395 Lead Service Line Requirement
- c. SB 427 Lead Service Requirement for School Testing

1,2,3-TCP

Steps to take in case of detection:

1. Initial monitoring should be conducted quarter beginning January 2018.
2. Previous collected samples could be used. Need DDW approval.
3. Each individual source must be sampled.
4. If detection occurs, Water System needs to notify DDW within 48 hours and conduct follow up sampling.
5. Only Water Systems with waiver from DDW can alter initial monitoring.
6. SRL 524M only method approved.
7. Samples collected should follow standard sampling procedure for organic chemicals.

1,2,3-TCP

- Since exceeding the maximum contaminant level (MCL) for 1,2,3-trichloropropane (1,2,3 TCP) is a Tier 2 violation, you must provide public notice to persons served as soon as practical but within 30 days after you learn of the violation [California Code of Regulations Title 22, Chapter 15, section 64463.4(b)].
- Each water system required to give public notice must submit the notice to the State Water Resources Control Board, Division of Drinking Water (DDW) for approval prior to distribution or posting, unless otherwise directed by DDW [section 64463(b)].

<i>If You Are a...</i>	<i>You Must Notify Consumers by...</i>	<i>...and By One or More of the Following Methods to Reach Persons Not Likely to be Reached by the Previous Method...</i>
Community Water System [64463.4(c)(1)]	Mail or direct delivery ^(a)	Publication in a local newspaper
		Posting in conspicuous public places served by the water system or on the Internet ^(b)
		Delivery to community organizations

SB 1395 Lead Service Line Requirement

- *Water Systems are required to compile an inventory of known partial or total lead user service lines in use in its distribution system. The inventory must include all user service lines that are active and those that are reasonably expected to become active in the future.*
- What we should be doing now?
 - Compile an inventory of user service lines and identify area of known lead user service lines and areas that may have lead user service lines.
 - All Water Systems will need to provide DDW a certified inventory form explaining how the inventory was determined and the results. DDW will utilize the 2017 electronic annual report (eAR) to gather this information. DDW has added the Lead Service Line Replacement (LSLR) Section into the 2017 eAR.
 - After completing the LSLR Section, water system representative needs to sign the form, attesting under penalty of perjury that to the best of their knowledge the submitted information is a correct.
 - Water System Inventories are due July 1, 2018.
 - After completing the inventory, to provide a timeline for replacement of known lead user service lines in the distribution system to the State Water Resources Control Board (State Board) by July 1, 2020

SB 427

- Requires CWS to sample all “Local Educational Agencies” defined as school district, county office of education or charter school located in a public facility

STEP 1. Make official request

- Superintendent or designee of school submits written request
- Eligible schools: must serve students between Kindergarten and 12th grade (public, private, charter)
- Email or mail your public water system before November 1, 2019
- Use this example or send your own:
[Request Template](#)

STEP 2. Timeline

- Within 60 days of request public water system schedules meeting with school to identify sample locations (up to 5 locations per school)
- Within 90 days of request public water system collects samples
- Public water system will provide lab results to your school within 10 business days of receiving them, or w/in 2 school business days if result is greater than action level (15 micrograms per liter)
- School district is responsible for communicating results to parents and staff; public water system helps interpret the results

STEP 3. What if we get a high result?

- School decides response: options include additional sample, removing source, replacing fixture, or other plumbing repairs
- Public water system will collect another sample after repair is made, prior to putting back in service (prior to November 1, 2019).

STEP 4. What assistance is available?

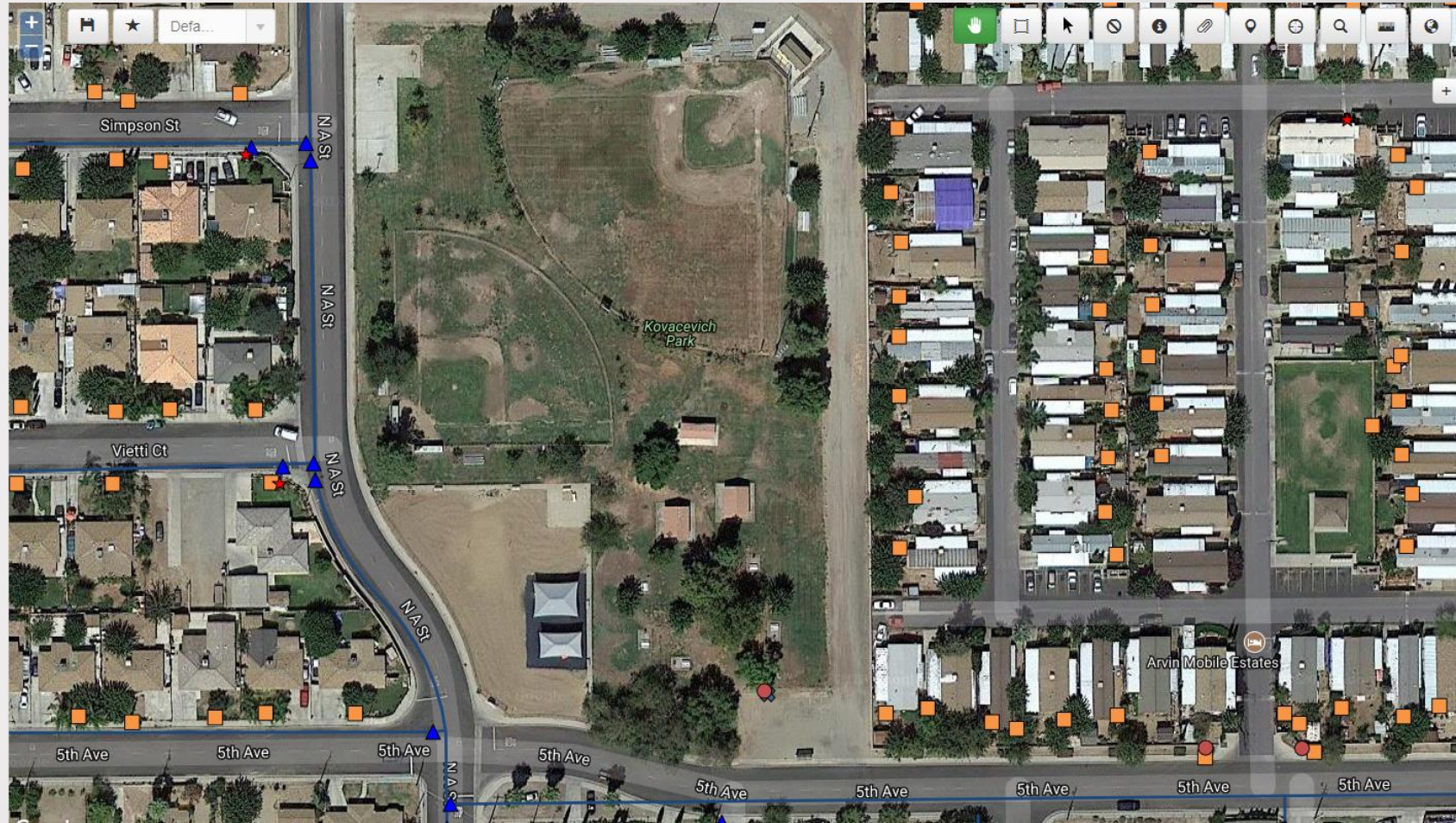
- \$9.5 million of funding is available for disadvantaged communities through the Drinking Water for Schools Grant Program
- Eligible projects include treatment devices, repairs, and replacement of drinking water fixtures, as well as emergency hauled or bottled water
- Technical Assistance with submitting applications and designing technical solutions is available



6. Board to discuss and take action re: Letter of Support for City of Arvin's Clean Park Water Fountains Project

Kovacevich Park

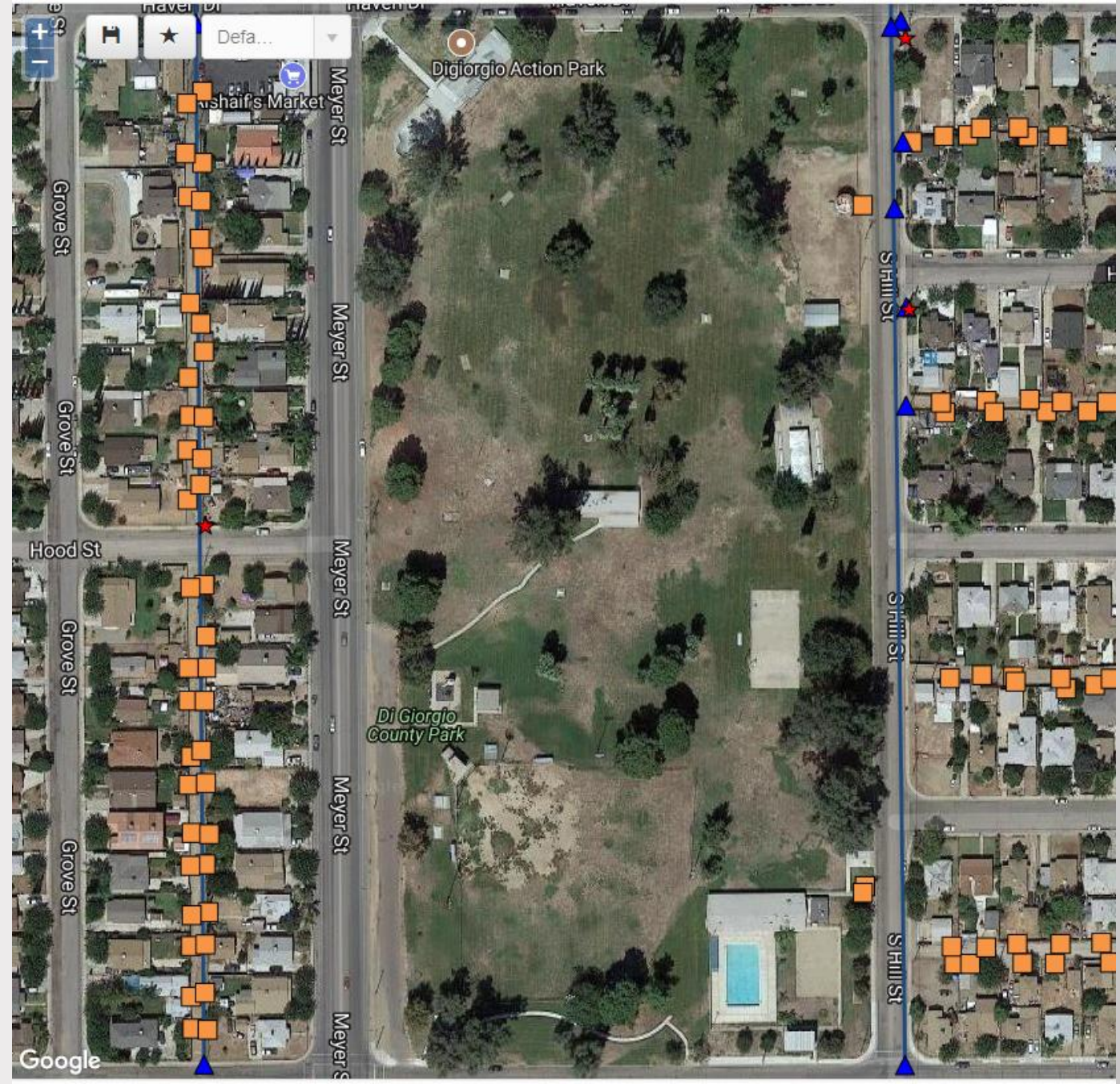
- 3 Water fountains
- Water Connection off of 5th Street.



6. Board to discuss and take action re: Letter of Support for City of Arvin's Clean Park Water Fountains Project

Di Giorgio Park

- 3 Water fountains
- Two Water Connection off of South Hill Street



6. Board to discuss and take action re: Letter of Support for City of Arvin's Clean Park Water Fountains Project

Smotherman Park

- 2 Water fountains
- Water Connection off of main line running on north side of the park.



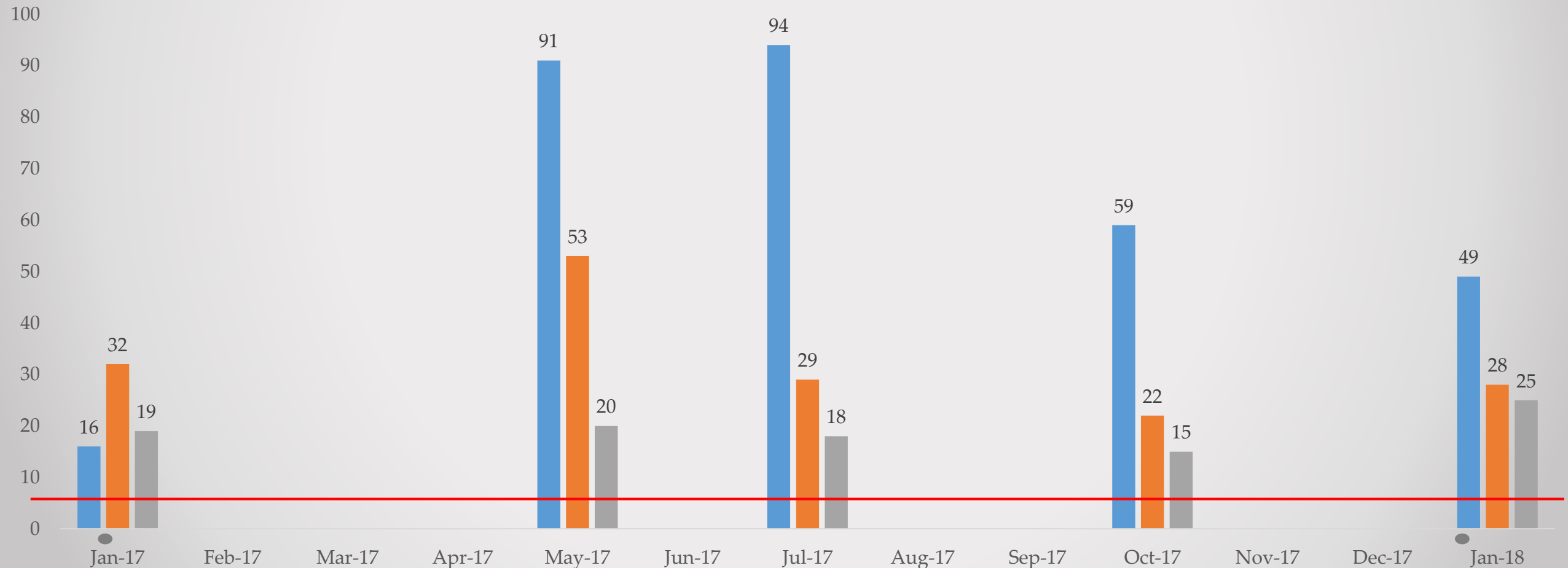
7. Board to discuss and take action re: Resolution 18-01 Declaring that governing body of members and volunteers shall be deemed to be employees of the District for the purpose of providing workers' compensation coverage for said certain individuals while providing their services.

- SDRMA paid board members will be under class code 8742D, but a rate has not yet been determined that is still up for approval since this change does not go into effect until 7/1/18.
- Non-paid board members will be under class code 8742P with a rate of \$21.19 per member.
 - For example 8 non-paid board members included under workers compensation would amount to an annual premium for those members is \$169.52

8. Board to discuss and take possible action re: Well No. 1, Well No. 6, and Well No.13 being placed as inactive due to 1,2,3-TCP contamination

1,2,3-TCP Contamination Levels
*parts per trillion

Well No.1 Well No.6 Well No.13



9. Staff Comments

- General Manager Raul Barraza, Jr.
 - Legal Counsel Alan J. Peake
 - District Engineer Dee Jaspar

10. Board Director Comments

- Board Director Urueta
- Board Director Rodriguez
- Board Director Moreno
- Vice President Gallardo
 - President Alvarez

11. Closed Session

- a. Conference with Legal Counsel on Existing Litigation: Arvin CSD v. Dow Chemical and Shell Oil Co. Gov't Code Section 54956.9 (d)(i)

12. Adjournment