



MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
October 17, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, October 3, 2022, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:01 PM

Directors Present: Gallardo, Moran (online), Pantoja, Reyna, Alvarez.

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake and District Engineer – Dee Jaspar. District Engineer – Curtis Skaggs. Pledge of allegiance: The Pledge was led by President Alvarez.

Agenda Item #1 Public Comment

No public comment.

Agenda Item #2.: Consent Calendar

a. Approval of Regular Meeting Minutes for October 3, 2022

b. Accounts Payable for October 3, 2022 – October 14, 2022

A motion was made by Director Moran to approve the consent calendar items 2.a, and 2.b. Motion was seconded by Director Gallardo.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. Legal Counsel stated the Governor's Office posted February 28, 2023 to be the last day for teleconference meetings. A motion was made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #4: Update on Franklin Street Project

District Engineer and General Manager gave an update on project status. 15 tie ins will be done over the remainder of the month and into November. West Valley Construction will be doing a tie in a day allowing for the District to minimize the amount of people affected. ACSD will provide drinking water to each of the residences shut off during the tie ins.

Agenda Item #5: Presentation of Valve Exerciser

General Manager made a presentation showcasing the importance of obtaining a valve exerciser for the District and how it would allow for a safer and more efficient manner to exercise valves.

Agenda Item #6: Update on Arrearages Program Implementation and Completion

General Manager presented information pertaining to the completion of the Arrearages Program and discussed current status of shutoffs. The District will be shutting off services for the first time since February 2020.

Notifications have been sent out to allow more than twice the amount of time the State requires for the District to notify customers.



Agenda item # 7: Board to discuss and take action re: Staff Request for a New Front Desk

General Manager presented requested item to the board as it was above the allowed amount the District Manager could approve. A motion was made by Director Moran and seconded by Director Gallardo to not approve purchase. AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #8: Staff Comments

General Manger: Discussed Shut-Offs takings place on October 12 giving an extra 2 days for customers to come in and get on a payment plan.

Legal Counsel: No comments.

District Engineer: Well 18 will be completed until April 2023 due to PG&E not being able to complete any new projects for the remainder of the year.

Agenda Item #9: Board Member Comments:

- a. **Director Gallardo:** No comment.
- b. **Director Moran:** No comment.
- c. **Director Pantoja:** No comment.
- d. **Vice President Reyna:** No comment.
- e. **President Alvarez:** No comment.

Agenda Item #10: Adjournment

Motion was made by Director Moran and seconded by Director Pantoja to adjourn meeting at 6:44 p.m. AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez

Submitted by:

Attest:

Raul Barraza, Jr.

Maria M. Alvarez

**Raul Barraza, Jr.
Board Secretary/General Manager**

**Maria M. Alvarez
Board President**