



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
April 3, 2023

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, April 3, 2023, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by Director Ojeda at 6:03 PM

Directors Present: Gallardo, Pantoja, Ojeda. | Directors Absent: Reyna, Alvarez

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake and District Engineer – Dee Jaspar.

*Before the meeting could start, Legal Counsel asked the board to take a motion and have Director Ojeda preside over the meeting. A motion to this account was made by Director Gallardo and seconded by Director Pantoja. AYES: Gallardo, Pantoja, Ojeda.*

Pledge of allegiance: The Pledge was led by Director Ojeda.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

**a. Approval of Regular Meeting Minutes for March 20, 2023.**

**b. Accounts Payable for March 20, 2023 – March 31, 2023.**

A motion was made to table item 2.a. and approve item 2.b by Director Ojeda. It was seconded by Director Gallardo.

AYES: Gallardo, Pantoja, Ojeda.

**Agenda Item #3: Update on District Solar Project and Approval of Ground Lease and Solar Easement Agreement with the Successor Agency to the Arvin Community Redevelopment Agency regarding property APN#: 189-353-07 and Solar Easement Agreement with the City of Arvin APN#: 446-010-60, APN#: 446-010-59, and APN#: 446-010-73.**

General Manager and Legal Counsel discussed with the Directors the process of getting a lease agreement for the District's solar project. The City of Arvin's staff and legal counsel still need to reply to these documents. Staff suggested waiting on approving until a reply is received. No action was taken.

**Agenda Item #4: Approval of Tolman and Wiker Insurance Renewal covering Commercial Package, Crime, Auto, and Excess Liability for \$69,988.00**

General Manager presented the board with total cost for renewal of insurance regarding District operations which includes commercial package, crime, auto, and excess liability through Cal Mutuals JPRIMA, an insurance strictly made for water districts. Price was reduced from \$79, 296.00 down to \$69,988.00. A motion was made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Ojeda.



**Agenda Item #5: Approval of Will Serve Application for 320 Bear Mountain Blvd. with a Water Capacity Charge of \$18,720.00**

General Manager presented the Will Serve Application for the new Starbucks building located at 320 Bear Mountain Blvd. A motion was made by Director Gallardo to approve the Will Serve and seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Ojeda.

There was also another motion made by Director Ojeda to send a correspondence to the City of Arvin stating the City should block off access to the alley way on the north side of the property until the alleys are brought up to code. The ACSD is worried the heavy traffic will cause issues by having more traffic run over meter boxes in the alley. The motion was seconded by Director Gallardo.

AYES: Gallardo, Pantoja, Ojeda.

**Agenda Item #6: Approval of Will Serve Application for 14441 Sycamore Road with a Water Capacity Charge of \$120,640.00**

The General Manager presented the Will Serve Application for the new gas station building located at 14441 Sycamore Road. A discussion was had regarding whether the General Manager was aware of any traffic studies that were conducted to find what the effect of this project would be in this area. The General Manager was notified if there were any traffic studies conducted. A motion was made by Director Gallardo to approve the Will Serve and seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Ojeda.

**Agenda Item #7: Staff Comments**

**General Manger:** SJVAPCD would like to partner up with ACSD on installing a temporary air quality trailer in the parking lot behind the District Office and would follow up when contracts were ready.

Discussed the possibility of doing a project with PG&E regarding EV charging stations and switching to an electric water heater at the Shop. Informed the District of the Sierra Elementary School fire water tie in for new construction.

**Legal Counsel:** Form 700s are due.

**District Engineer:** Emergency Generator Permit for Well 18 has been approved by the Air board.

**Agenda Item #7: Board Member Comments:**

- a. **Director Gallardo:** Had a question regarding the call center and the delay he faced when calling in a leak. The General Manager will begin sending on call schedule to Board Directors so that they can have direct access to On call operator.
- b. **Director Ojeda:** No comment.
- c. **Director Pantoja:** No comment.
- d. **Vice President Alvarez:** Absent.
- e. **President Reyna:** absent.

**Agenda Item #8: Closed Session**

Motion to go into closed session at 6:55 p.m. made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Ojeda.

- a. **Conference with Labor Negotiators: General Manager and District Legal Counsel: Laborers International Union of North America 777 Gov't Code 54957.6**

Motion to go back into open session at 7:00 p.m. made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Pantoja, Ojeda.

Closed Session Report: Information was provided. No action was taken.



**Item #9: Adjournment**

Motion was made by Director Ojeda and seconded by Director Gallardo to adjourn meeting at 7:00 p.m.  
AYES: Gallardo, Pantoja, Ojeda.

**Submitted by:**

*Raul Barraza, Jr.*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Attest:**

*Aurelio Reyna*

**Aurelio Reyna  
Board President**