



MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
February 7, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Tuesday, January 18, 2021, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:04 PM

Directors Present: Moran, Pantoja, Reyna, Alvarez | Director Absent: Gallardo

Others Present: General Manager/Board Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer Dee Jaspas.

Pledge of allegiance: The Pledge was led by President Alvarez.

Agenda Item #1 Public Comment

No public comment.

Agenda Item #2.: Consent Calendar

a. Approval of Regular Minutes for January 18, 2022

b. Accounts Payable for January 15, 2022 – February 4, 2022

A motion was made by Director Moran to approve the consent calendar items 2.a., 2.b., 2.c., and 2.d. Motion was seconded by Director Pantoja.

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. A motion was made by Director Moran and seconded by Vice President Reyna.

AYES: Moran, Pantoja, Reyna, Alvarez

Agenda Item #4: Update on District Projects

a. District Storage Tank:

District Engineer reported on the Storage tank project which had a few patches of made to its floor this past week and rafters where also repaired where erosion had set in.

b. Well No. 18

District Engineer reported that 4" pipe conduit for electrical wiring was installed and placed for VFDs as well as for the pump and motor, which the District is still waiting for due to delays in delivery.

c. Well No. 12

District Engineer reported that Layne Company will be coming out to inspect pump and motor to see if it is a warranty issue. The District will have a representative present during the inspection.

Agenda Item #5: Sustainable Groundwater Management Act Update: Determination Letter from Department of Water Resources for the San Joaquin Valley – Kern County Subbasin

General Manger and Legal Counsel presented the Determination Letter from DWR and the 3 deficiencies outlined in the letter. KGA and other GSAs are working together to close the gaps that DWR felt they saw in the plans for the Kern Basin. The General Manager will be following up with reports from the meetings the GSAs have in planning the response to DWR's letter.



Agenda Item #6: Update re: Districts protocols and procedures regarding COVID-19

The General Manger reported to the board of directors that the office will still be opened from 8am to 4:30pm. Also, notified them of lunch hours the office had to be closed due to staff shortage due to COVID. Normal operations are expected for the remainder of the week.

Agenda Item #7: Discussion on January 3, 2022 - Well 12 Mechanical Issue and Call Center Protocols

The General Manager led the discussion of what had occurred with the call center after hours service on January 3rd that caused a pressure drop in the system. The company failed to follow protocols regarding contacting the scheduled operator and to follow the steps when they could not get a hold of the operator. The Manager also noted that they have had a few complaints on the amount of time it takes the on call service to answer. District staff has also tested the lines and has noticed a long delay to get an answer. The board of directors are worried about the answer times and would like a recommendation from staff. General Manager has already been contacting other companies to get a price on their service.

Agenda Item #8: Staff Comments

General Manger: General Manager shared the presentation he conducted for EPA about the Arsenic Mitigation Project. Discussed that district staff was working on getting a plan for solar and how to move forward. Also mentioned that employees would be attending a class on Preventing Sexual Harassment in the workplace.

Legal Counsel: Alan wanted to remind board directors of AB1234 training.

District Engineer: Dee notified the board about the report he is preparing for the District to engage in a solar project.

Agenda Item #9: Board Member Comments:

- a. **Director Gallardo:** absent.
- b. **Director Moran:** No comments.
- c. **Director Pantoja:** No comments.
- d. **Vice President Reyna:** No comments.
- e. **President Alvarez:** Echoed the importance of the on-call services.

Item #10: Adjournment

Motion was made by Director Pantoja and seconded by Director Moran to adjourn meeting at 6:53 p.m.
AYES: Moran, Pantoja, Reyna, Alvarez

Submitted by:

Raul Barraza, Jr.

Raul Barraza, Jr.
Board Secretary/General Manager

Attest:

Maria M. Alvarez

Maria M. Alvarez
Board President